

Sanjeevan Graminand Vaidyakiya and Samajik Sahayata Pratishtan's  
Arts, Commerce and Science College, Onde Tal. Vikramgad Dist. Palghar

### **Internal Quality Assurance Cell (IQAC)**

Academic Year 2022-2023

#### **Minutes of the meeting**

The minutes of the meeting of the IQAC held on Saturday, August 09, 2022 at 11 a.m. in the IQAC Office of the college.

The meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-2023 was held at 11 a.m. on August 09, 2022 in the IQAC Office at Arts, Commerce and Science College, Onde. The meeting was chaired by the in charge Principal of the college, Dr. Yogesh Patil.

#### **Agenda of the meeting**

1. Confirmation of the minutes of the last meeting
2. Preparation of Academic Calendar
3. Discussion on the organization of workshops
4. Discussion on Criteria wise NAAC- AQAR as per new updated version in April, 2022
5. Discussion on Promoting Community Development and Skill Development through government schemes and agencies
6. Discussion on providing facility of filling in online admission form free of cost at college
7. Discussion on preparation of AQAR of 2021-2022
8. Discussion on introducing Certificate Courses at college level
9. Discussion on signing MoUs with other institutions
10. Discussion on participating in University Youth Festival
11. Discussion on Extension activities
12. Any other subject with the prior permission of the chair

The following members were present for the meeting:





Sanjeevan Gramin Vidyakya & Samajik Sahayata Pratishthan's  
Arts, Commerce & Science College, Onda  
At/Post. Onda Tal. Vikramgad, Dist. Palghar (MS)-401605  
(Affiliated to the University of Mumbai)



NAAC Accredited Grade- C (CGPA-1.85) ISO 9001:2015 Certified  
Year of Establishment: 2002

Email: [ondacollege@yahoo.com](mailto:ondacollege@yahoo.com); [ondacollege401605@gmail.com](mailto:ondacollege401605@gmail.com)

Website: [www.acscollegeonda.ac.in](http://www.acscollegeonda.ac.in)

Attendance

Name of the Committee: Internal Quality Assurance cell

Date: 09/08/2022 Time: 11:00 AM/PM Venue: IQAC office

Sr. No.	Name of the Member Present	Signature
1)	Dr. Yogesh Patil	
2)	Mr. Sachin M. Ingole	
3)	Mr. Vishal Eknath Nikam	
4)	Mr. N. V. Mahale	
5)	Dr. Bhimrao Shankar Bamsode	 09/08/22
6)	Dr. Tejendra Anant Rajput	
7)	Mr. Tandel Vipul Manohar	
8)	Mr. Arinash G Patil	

Mr. Bhimrao Bansode, the coordinator of IQAC, welcomed all the members of IQAC present for the meeting. Dr. Yogesh Patil, the principal of the college, gave the opening remarks.

**Item No. 1. Confirmation of the minutes of the last meeting:**

The minutes of the last meeting with teaching staff held on **26 July 2022** were put in the meeting by the IQAC coordinator. After discussion, the minutes were read and confirmed.

**Item No. 2. Preparation of Academic Calendar:**

All the members discussed about the academic calendar of 2022-2023 for effective implementation of activities and programmes. Mr. Vishal Nikam suggested that the academic calendars from the departments be invited and prepared the final academic calendar. After detailed discussion, the following resolution was passed.

**Resolution:** "It was unanimously resolved that the academic calendar for 2022-2023 be prepared and implemented accordingly."

**Item No. 3. Discussion on the organization of workshops:**

All the members discussed about organization of workshops in the academic year 2022-2023. The IQAC Coordinator Mr. Bhimrao Bansode suggested to organize workshops on Constitution sensitization, RTI awareness and other topics etc. Mr. Namdev Mahale seconded the proposal. After discussion, the following decision was passed.

**Resolution:** "It was unanimously resolved that the workshops to be organized during the academic year."

**Item No. 4. Discussion on Criteria wise NAAC- AQAR as per new updated version in April, 2022:**

Mr. Bhimrao Bansode informed that NAAC updated AQAR in April, 2022. All the members present for the meeting discussed about new updated version of the NAAC- AQAR. After discussion, the following decision was passed.

**Resolution:** "It was decided to follow new updated version laid down by the NAAC."

**Item No. 5. Discussion on Promoting Community Development and Skill Development through government schemes and agencies:**

Mr. Bhimrao Bansode suggested that central and state governments provide various schemes for the tribal people and these schemes should be introduced to the local populace for encouraging them to avail the same in collaboration with various agencies. All the members discussed about it and appreciated the idea. After discussion, the following decision was taken.



**Resolution:** "It was decided to organize the workshop to promote the development of community through various schemes."

**Item No. 6. Discussion on providing facility of filling in online admission form free of cost at college:**

Dr. Chetna Patil suggested that a facility filling in the online admission forms of the needy students should be provided free of cost as the college is far from city and most of the students are from weaker section of the society. After much discussion, the following decision was passed.

**Resolution:** "It was unanimously resolved that the facility of filling in the online admission forms be provided to the needy students."

**Item No. 7. Discussion on preparation of AQAR of 2021-2022:**

All the members discussed about data collection and preparation of AQAR of 2021-2022. Mr. Vishal Nikam and Mr. Sachin Ingole suggested collecting the data for the AQAR of 21-22 according to the guidelines of NAAC. After discussion, the following decision was passed.

**Resolution:** "It was unanimously resolved to collect data and prepare the AQAR of 2021-2022."

**Item No. 8. Discussion on introducing Certificate Courses at college level:**

All the members discussed about introducing certificate courses college level and also suggested to start them in collaboration with University. After discussion, the following decision was taken:

**Resolution:** "Resolved that certificate courses either at college level or in collaboration with University."

**Item No. 9. Discussion on signing MoUs with other institutions:**

Dr. Yogesh Patil suggested signing MoUs with other institutions so that more collaborative activities can be organized. The decision was taken to sign MoUs with other institutions."

**Item No. 10. Discussion on participating in University Youth Festival:**

The In-charge Principal of the college, Dr. Yogesh patil suggested active participation in the University Youth Festival. And also ensures to provide required facilities for the practice. After discussion, the following decision was taken.

**Resolution:** "It was resolved that active participation be taken in the University Youth Festival through Cultural Department of the college."

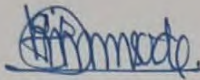
**Item No. 11. Discussion on Extension activities:**

Mr. Bhimrao Bansode suggested to organise more extension activities during this academic year. Dr. Chetna Patil also said that they should be conducted in the interest of the students and local populace.

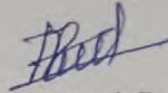


**Item No. 12. Any other subject with the prior permission of the chair:**

The principal assured to implement the discussions. As there was no other subject for the discussion, the meeting came to an end with a vote of thanks proposed by Mr. Sachin Ingole.



Mr. Bhimrao Bansode,  
The IQAC Coordinator



Dr. Yogesh Patil  
Principal  
**ARTS, COMMERCE & SCIENCE COLLEGE**  
Onda, Tal. Vikramgad, Dist. Palghar.  
Pin-401605

Sanjeevan Graminand Vaidyakiya and Samajik Sahayata Pratishthan's  
Arts, Commerce and Science College, Onde Tal. Vikramgad Dist. Palghar

**Internal Quality Assurance Cell (IQAC)**

Academic Year 2022-2023

**Minutes of the meeting**

A meeting of IQAC Committee members was held at 11:00 am on 27 January, 2023 at the IQAC office.

The meeting of Internal Quality Assurance Cell was started at 11:10 am. The meeting was chaired by Dr. Chetna Patil, the in-charge Principal of the college.

Dr. Bhimrao Bansode, the coordinator of IQAC, welcomed Dr. Chetna Patil and all the members present for the meeting.

**Agenda of the meeting**

1. Confirmation of the minutes of the last meeting
2. Discussion on organization of International E-Conference
3. Discussion on Criteria wise data
4. Discussion on conducting activities in collaboration with other institution under MoUs
5. Discussion on participation UDAAN Festival
6. Discussion on NEP Preparedness
7. Discussion on scholarships for students at institutional level
8. Any other subject with the prior permission of the chair

Following members were present:





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#### Attendance

Name of the Committee: Internal Quality Assurance cell

Date: 27/01/2023 Time: 11:00 AM/PM Venue: IQAC office

Sr. No.	Name of the Member Present	Signature
1)	Mr. Sachin M. Ingole	
2)	Mr. N. V. Mahale	
3)	Dr. Chetana Patil	
4)	Mr. Vishal Eknath Nikam	
5)	Dr. Tejendra Amrut Rajput	
6.	Dr. Bhimrao Shankar Bansode	
7.	Tandel Vipul Manohar	
8	Mr. Anirabi G. Patil	

The meeting was opened by Dr. Bhimrao Bansode, the IQAC coordinator.  
Dr. Chetna Patil, the principal of the college, gave the opening remarks.

**Item No.1. Confirmation of the minutes of the last meeting:**

The minutes of the last meeting were read and after discussion, they were confirmed.

**Item No.2. Discussion on organization of International E-Conference:**

Organisation of International E- Conference was discussed in the meeting. Dr. Chetna Patil suggested that an international conference should be organized Discussion about topic, date and organizing committee was made. Mr. Sachin Ingole suggested to publish conference proceeding and publish selected research papers in the ISBN book with DOI Number. It was seconded by Mr. Namdev Mahale. After discussion, the following decision was passed:

**Resolution:** "Resolved that the International e- conference be organized and published research papers in the ISBN book."

**Item No. 3. Discussion on Criteria wise data:**

The IQAC Coordinator, Dr. Bhimrao Bansode, read the consolidated the report. All the members discussed on it and suggested to work on lacunas. After discussion, it was decided to work on the lacunas in the criterion.

**Item No. 4. Discussion on conducting activities in collaboration with other institution under MoUs:**

Dr. Tejendra Rajput suggested to take more activities with other institutions under MoUs. It was seconded by Mr. Vishal Nikam. After discussion, it was decided to conduct activities under MoUs.

**Item No. 5. Discussion on participation UDAAN Festival:**

Mr. Sachin Ingole suggested to encourage the students for the participation in UDAAN Festival and Mr. Namdev Mahale seconded this proposal. After discussion, it was decided to participate in the UDAAN Festival organized by University.





**Item No. 6. Discussion on NEP Preparedness:**

Dr. Bhimrao Bansode said that NEP Preparedness was introduced in the AQAR from the academic year 2021-2022. So, the college be in line with it. All the members discussed NEP Preparedness. After discussion, the following decision was passed.

**Resolution:** "It was resolved that other institution be consulted for the NEP Preparedness."

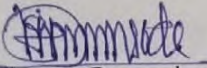
**Item No. 7. Discussion on scholarships for students at institutional level:**

It was discussed that 6 students from different classes were given institutional scholarship in the last year. Dr. Tejendra Rajput suggested that the institutional scholarships be given to the financial weak students from every class. It was appreciated and the following decision was taken:

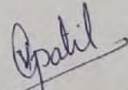
**Resolution:** "It was unanimously resolved that 1000 Rs. as the institutional scholarships be given to one needy student from each class."

**Item No.8. Any other subject with the prior permission of the chair:**

As there was no other item for the discussion, the meeting ended with the vote of thanks proposed by Mr. Vishal Nikam.

  
Dr. Bhimrao Bansode,  
The IQAC Coordinator  
Co-Ordinator  
Internal Quality Assurance Cell  
Arts, Commerce And Science College,  
Onde, Tal. Vikramgad, Dist. Palghar  
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Dr. Chetna Patil  
V/C PRINCIPAL  
Arts, Commerce & Science College  
Onde, Tal. Vikramgad, Dist. Palghar.  
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