

Sanjeevan Graminand Vaidyakiya and Samajik Sahayata Pratishtan's
Arts, Commerce and Science College, Onde Tal. Vikramgad Dist. Palghar

Internal Quality Assurance Cell (IQAC)

Academic Year 2021-2022

Minutes of the meeting

The minutes of the meeting of the IQAC held on **Saturday, August 21, 2021 at 11 a.m.** in the IQAC Office of the college.

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2021-2022 was held at 11 a.m. on August 21, 2021 in the IQAC Office at Arts, Commerce and Science College, Onde. The meeting was chaired by Dr. Vinod Sonawane, the in charge Principal of the college.

Mr. Bhimrao Bansode, the coordinator of IQAC, welcomed all the members of IQAC for the meeting.

Following members were present:

1. Shri. Vijay Laxman Patil
2. Dr. Vinod Sanawane
3. Mr. Vishal Nikam
4. Mr. Vipul Tandel
5. Mr. Tejendra Rajput
6. Mr. Sachin Ingole
7. Mr. Namdev Mahale
8. Dr. Chetna Patil
9. Mr. Bhimrao Bansode
10. Mr. Kalpesh Shelar
11. Mr. Avinash Patil

Agenda of the meeting

1. Confirmation of the minutes of the last meeting
2. Introduction to the meeting by IQAC Coordinator
3. Preparation of Academic Calendar
4. Discussion on the organization of seminars, conference and workshop
5. Discussion on online teaching
6. Discussion on New Guidelines of NAAC



7. Discussion on Online Examinations:
8. Discussion on the introduction of Post-Graduation in M. Sc. (Organic Chemistry)
9. Discussion on preparation of AQAR of 2020-2021
10. Any other subject with the prior permission of the chair

The meeting was opened by Mr. Bhimrao Bansode, the IQAC coordinator. Dr. Vinod Sonawane, the principal of the college, gave the opening remarks.

Item No. 1. Confirmation of the minutes of the last meeting:

The minutes of the last meeting with teaching staff held on **28 July 2021** were put in the meeting by the IQAC coordinator. After discussion, the minutes were read and confirmed.

Item No. 2. Introduction to the meeting by IQAC Coordinator:

The IQAC Coordinator has introduced about a composition of IQAC. The members were informed about objectives and important functions of the IQAC.

Item No. 3. Preparation of Academic Calendar:

All the members discussed about the academic calendar of 2021-2022. Mr. Sachin Ingole suggested preparing the academic calendar by collecting the departmental academic calendar.

Resolution: "It was unanimously resolved that the academic calendar for 2021-2022 be prepared and implemented accordingly."

Item No. 4. Discussion on the organization of seminars, conferences and workshops:

All the members discussed about organization of seminars, conferences and workshops in the academic year 2021-2022. Dr. Tejendra Rajput suggested organizing the international conference in January 2022. The following decision was passed.

Resolution: "It was unanimously resolved that the International E-Conference on Covid-19 Pandemic be organised in January, 2022."



Item No. 5. Discussion on online teaching:

As it was the Covid-19 pandemic situation, online teaching was important. Dr. Chetna Patil stated that online teaching should be effectively implemented. After much discussion, the following decision was passed.

Resolution: "It was unanimously decided to implement the online teaching through various modes like Zoom, Google classroom and any other applications and collect details of it monthly."

Item No. 6. Discussion on New Guidelines of NAAC:

Discussion on some new guidelines introduced by the NAAC was made by the members. After discussion, the following decision was passed.

Resolution: "It was decided to follow new guidelines laid down by the NAAC."

Item No. 7. Discussion on online examinations:

Examinations were going to be conducted by the University due to Covid-19 Pandemic situation. All the members discussed on the smooth conduction of online examinations.

Resolution: "It was decided that utmost care should be taken as per the University guidelines while conducting online examination."

Item No. 8. Discussion on the introduction of Post-Graduation in M. Sc. (Organic Chemistry):

Dr. Chetna Patil suggested that a follow up of the proposal of M. Sc. Organic Chemistry submitted to the University of Mumbai is to be taken and the care should be taken to start the said course in the present academic year. After discussion, the following decision was passed.

Resolution: "It was unanimously decided to take the follow up of the proposal of M. Sc. Organic Chemistry."

Item No. 9. Discussion on preparation of AQAR of 2020-2021:

The data collection and preparation of AQAR OF 2020-2021 was discussed. Mr. Vishal Nikam and Mr. Namdev Mahale suggested collecting the data for the AQAR of 20-21 according to the guidelines of NAAC. After discussion, the following decision was passed.

Resolution: "It was unanimously resolved to collect data and prepare the AQAR of 2020-2021."



Item No. 10. Any other subject with the prior permission of the chair:

The principal assured to implement the discussions. As there was no other subject for the discussion, the meeting came to an end with a vote of thanks proposed by Mr. Namdev Mahale.

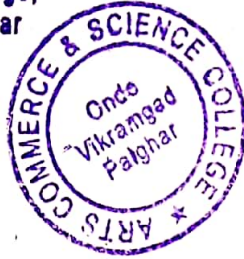


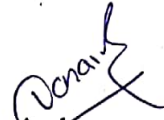
Prepared by

Mr. Bhimrao Bansode,
The IQAC Coordinator

Co-Ordinator

Internal Quality Assurance Cell
Arts, Commerce And Science College,
Onde, Tal, Vikramgad, Dist. Palghar
Pin-401605




Principal

Dr. Vinod Sonawane

Principal

ARTS, COMMERCE & SCIENCE COLLEGE
Onde, Tal. Vikramgad, Dist. Palghar.
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1) P.L. Part 1) विजय लक्ष्मण पाटील V.2 Patel

2) प्रा. डॉ. विनोद सोनवणे

Wanare

3) प्रा. विशाल ए. निकम

Parm
21/08/2021

4) प्रा. विपुल म. लोडिक

Loadik

5) प्रा. डॉ. तेजस अ. राजपुत

Rajput

6) प्रा. साधन म. डोगाम

Dogam

7) प्रा. नामदेव वि. महाळे

Mahale

8) प्रा. डॉ. चेतना पाटील

Patil

9) प्रा. सुमिका वन्सोडे

Vansode

10] कल्पेश इशोक शेलार

Shelar

11] अश्विनाश गोकुल पाटील

Patil

Sanjeevan Graminand Vaidyakiya and Samajik Sahayata Pratishthan's
Arts, Commerce and Science College, Onde Tal. Vikramgad Dist. Palghar

Internal Quality Assurance Cell (IQAC)

Academic Year 2021-2022

Minutes of the meeting

The second meeting of IQAC Committee members was held at 10: 00 am on 3 February 2022 at the IQAC office.

The meeting of Internal Quality Assurance Cell was started at 10:10 am. The meeting was chaired by Dr. Vinod Sonawane, the in charge Principal of the college.

Mr. Bhimrao Bansode, the coordinator of IQAC, welcomed Dr. Vinod Sonawane and all the members present for the meeting.

Following members were present:

1. Dr. Vinod Sanawane
2. Mr. Bhimrao Bansode
3. Dr. Chetna Patil
4. Mr. Namdev Mahale
5. Mr. Sachin Ingole
6. Mr. Vishal Nikam
7. Mr. Tejendra Rajput
8. Mr. Vipul Tandel
9. Mr. Avinash Patil

Agenda of the meeting

1. Confirmation of the minutes of the last meeting
2. Discussion on organization of National E-Conference
3. Discussion on organization of workshops
4. Discussion on organization of Alumni and Parents Meet
5. Discussion on scholarships for students at institutional level
6. Discussion on signing MoUs



7. Any other subject with the prior permission of the chair

The meeting was opened by Mr. Bhimrao Bansode, the IQAC coordinator.

Dr. Vinod Sonawane, the principal of the college, gave the opening remarks.

Item No.1. Confirmation of the minutes of the last meeting

The minutes of the last meeting were read and after discussion, they were confirmed.

Item No.2. Discussion on organization of National E-Conference:

Organisation of National E- Conference was discussed in the meeting. Dr. Chetna Patil suggested that a national conference should be organized on the feministic approaches on the occasion of the International Women's Day. Discussion about topic, date and organizing committee was made. After discussion, the following decision was passed.

Resolution: "Resolved that the national e- conference be organised in the college in collaboration with different departments."

Item No.3. Discussion on organization of workshops:

In the discussion on this item, Mr. Bhimrao Bansode suggested to organize a workshop on Intellectual Property Rights in collaboration with other institutions. Dr. Vinod Sonawane suggested to organise a workshop on career opportunities for the students. After discussion, the following decision was passed.

Resolution: "It was unanimously resolved that a workshop on Intellectual Property Rights and career opportunities be organised in collaboration with others institutions or NGOs."

Item No. 4. Discussion on organization of Alumni and Parents Meet:

Mr. Namdev Mahale and Mr. Vishal Nikam suggested that alumni and parents meets be organised in the college in order to collect feedback from them for the development of the college. After discussion, the following decision was passed.

Resolution: "Resolved that alumni and parents meet be organised."



Item No. 5. Discussion on scholarships for students at institutional level:

Dr. Tejendra Rajput suggested that scholarships to be given to the financial weak students at the institutional level.

Resolution: "It was unanimously resolved that 1000 Rs. as the institutional scholarships be given to the needy students from each stream; Arts, Commerce and Science."

Item No. 6. Discussion on signing MoUs:

Mr. Sachin Ingole suggested that more MoUs be signed with reputed institutions and more activities should be held in collaboration with them. After much discussion, the following decision was passed.

Resolution: "It was decided to sign more MoUs with other reputed institutions, NGOs and industries."

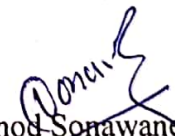
Item No.7. Any other subject with the prior permission of the chair:

As there was no other item for the discussion, the meeting ended with the vote of thanks proposed by Mr. Vishal Nikam.



Mr. Bhimrao Bansode,
The IQAC Coordinator

Co-Ordinator
Internal Quality Assurance Cell
Arts, Commerce And Science College,
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Dr. Vinod Sonawane

J/C PRINCIPAL
ARTS, COMMERCE & SCIENCE COLLEGE
Onde, Tal. Vikramgad, Dist. Palghar.
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- 1) Dr. Sonawane V. S. Dorani 03/02/2022
- 2) Dr. Chetana Patil Patil 03/02/22
- 3) Mr. Bhimrao S. Bansode Bansode 03/02/22
- 4) Mr. Namdeo V. Mahale Mahale 03/02/2022
- 5) Mr. Sachin M. Ingole Ingole 03/02/2022
- 6) Mr. Vishal E. Nikam Nikam 03/02/2022
- 7) Mr. Tejendra Rajput Rajput 03/02/22
- 8) Mr. Tandel Vipul M. Tandel
- 9) Mr. A. G. Patil Patil 03/02/2022

Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratishthan's

**Arts, Commerce and Science College, Onde
Tal. Vikramgad Dist. Palghar 401605
Internal Quality Assurance Cell**

**Action Taken Report
Academic Year 2021-2022**

1. Academic Calendar was prepared and implemented.
2. The International e- Conference on "Impact of Covid-19 Pandemic on Economy, Sustainable Development and the Health of Global Society was organised.
3. Online Teaching was effectively implemented.
4. Data of AQAR was collected as per the guidelines of NAAC.
5. Online Examinations of the University were conducted smoothly.
6. Post Graduation Course that is M. Sc. Organic Chemistry was introduced.
7. AQAR of 2020-2021 was prepared.
8. Workshop on the Prevention on First Aid on Heart Attack was organised.
9. One Day Workshop on Intellectual Property Rights in collaboration with Indian Intellectual Property Rights Mission, Ministry of Commerce and Industry, Government of India was organised.
10. National e-Conference on "Relevance of Feministic Movements in the Twenty First Century" was organised.
11. A programme on "Career Opportunities in Sports was organised.
12. Workshop on "Mentor to Go" in collaboration with Mentor To Go Organisation was organised.
13. The Covid-19 Vaccination Camp in collaboration with Government Rural Hospital, Vikramgad was organised.
14. Organised Blood Donation Camp.
15. The institutional level Scholarship was given.
16. Established the Research Laboratory for M. Sc.
17. A college level workshop on "Reference Management Tools: Zotero was organised.
18. Signed MoUs.
19. Organised Alumni and Parents Meets on 29 April 2022.



Co-Ordinator

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I/C PRINCIPAL

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