

To,  
The Principal,  
Art, Commerce & **Science** Collage,  
Onde, Vikramgad.  
Palghar, 401605.

**Sub : Conducting the Programs.....**

Respected Sir,

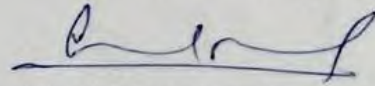
The Faculty of **Commerce** & Accountancy want to conduct following programs.

The Programs **are** as follows:

- 1) Assembly (**Conduct** by students)
- 2) Teach in **school**.
- 3) Prepared **Bank Model**.
- 4) Workshop **on Tax**.
- 5) Certificate **course** on Basic Computer Applications.(40 Hrs.)
- 6) Life skill **development** Program..(30 Hrs.)

With Regards,  
Thanking You,

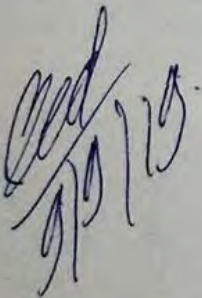
Yours Faithfully,



Vipul Manohar Tandei

From,

Vipul Manohar **Tandei**  
Department of **Commerce** & Accountancy.  
Art, Commerce & **Science** Collage,  
Onde, Vikramgad.  
Palghar, 401605.



Date: 8<sup>th</sup> Feb. 2021

To,  
The Principal  
Arts, Commerce, and Science College  
Onde, Vikramgad.  
401605.

Sub: Granting permission to start Certificate Course.....

Respected Sir,

The Department of Commerce & Accountancy, which to start a certificate course entitled, "Certificate course on personality development" from the academic year 2020 – 2021. This course will defiantly help to the student in our college for developing their life skills, in this global era.

So, I kindly request you to give the permission to start the said course in the interest of the students, if permitted, I shall very much be obliged to you.

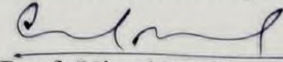
Note: The Course will be conducted Online / Offline.

Thank You.

Enclosure:

1) Copy of Syllabus of the Course.

Yours faithfully,



Prof. Vipul M. Tandel

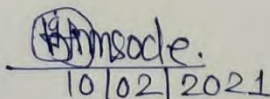
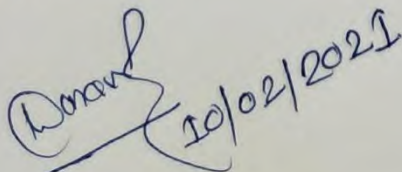
Dept. of Commerce & Accountancy

From,  
Prof. Vipul Manohar Tandel,  
Department of Commerce & Accountancy,  
Arts, Commerce & Science College, Onde,  
Vikramgad, Palghar: 401605.

Copy Forwarded to....

1. The Coordinator I.Q.A.C. A.C.S. College Onde.

Permission.





Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratisathan's

**Arts, Commerce and Science College, Onde**

*Tal. Vikramgad, Dist. Palghar 401605*

(Affiliated to the University of Mumbai)

NAAC Accredited Grade- C (CGPA-1.85)

ISO 9001:2015 Certified

Year of Establishment: 2002

**CERTIFICATE COURSE IN PERSONALITY DEVELOPMENT**

**Eligibility: F.Y./B.A./B.COM./B.Sc. Students**

**Commencement of Course: April, 2022.**

**Course Duration- 30 Hours**

**Time: Wednesday & Friday 01:00 pm - 3:00 pm**

**No of Seats: 30**

**Registration: 4<sup>th</sup> April 2022 - 6<sup>th</sup> April 2022 (Online)**

**Registration Link: <https://forms.gle/MLSyTDRnuC9C8qE57>**

**Admissions on First-Come-First Served Basis**

**Contact :**

**Prof. V. M. TANDEL**

**Department of Commerce & Accountancy**

**Mo. No.:- 9975351130**

**Prof. R. P. Bansode**

**Department of Economics**

**Mo. No.:- 7798112192**

**GOLDEN  
OPPORTUNITY**

**FREE  
COURSE**



Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratisathan's

**Arts, Commerce and Science College, Onde**

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Year of Establishment: 2002

**Department of Commerce & Accountancy**

Organizes

**\*CERTIFICATE COURSE ON PERSONALITY DEVELOPMENT\***

No Admission Fees

• **About the Course:-**

*The purpose of this Course is to aware students about the self, critical thinking, creative thinking, analysis & decision-making.*

*In Higher Education, computer knowledge has a special value to improve life skills among the students. It contributes directly to the development of the students, society.*



Duration: 7<sup>th</sup> April 2022 To 7<sup>th</sup> May 2022

Time: 1.00 To 3.00

Evaluation: 100 Marks (Formative: 50 Marks & Summative: 50 Marks)

E-Certificate: Minimum 40 marks in the Examination.

**IN - CHARGE**

**PROF. TANDEL V. M.**

**DEPT. OF ACCOUNTANCY**

**CONTACT NO - 9975351130**

**L/C PRINCIPAL**

**DR. SONAYANE V. S.**

**ARTS COM & SCI COLLEGE**



Sanjeevan Gramin Vidyakya & Samajik Sahayata Pratishthan's  
**Arts, Commerce & Science College, Onda**

At/Post. Onda Tal. Vikramgad, Dist. Palghar (MS)-401605

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Year of Establishment: 2002



Department of Commerce & Accountancy

**Registration No. of Participant Students for Personality Development 2021 - 2022**  
**"Certificate Course on Personality Development"**

Sr. No.	Registration No.	Name of the Student	Gender	Class
1	ACS/PD/2021/NO/001	Jadhav Tejasvi Dipak	Female	F. Y. B. A.
2	ACS/PD/2021/NO/002	Agiwale Pooja Sanjay	Female	F. Y. B. Com.
3	ACS/PD/2021/NO/003	Bhanushali Jivita Sachin	Female	F. Y. B. Com.
4	ACS/PD/2021/NO/004	Bhoir Mayuri Devnath	Female	F. Y. B. Com.
5	ACS/PD/2021/NO/005	Dhasade Saurabh Sunil	Male	F. Y. B. Com.
6	ACS/PD/2021/NO/006	Gurav Roshan Sudhakar	Male	F. Y. B. Com.
7	ACS/PD/2021/NO/007	Nadage Atul Santosh	Male	F. Y. B. Com.
8	ACS/PD/2021/NO/008	Pagi Vikas Anil	Male	F. Y. B. Com.
9	ACS/PD/2021/NO/009	Sawant Vedant Hiranman	Male	F. Y. B. Com.
10	ACS/PD/2021/NO/010	Shelar Ashwini Sainath	Female	F. Y. B. Com.
11	ACS/PD/2021/NO/011	Singh Shivani Shailendra	Female	F. Y. B. Com.
12	ACS/PD/2021/NO/012	Thakur Laxmi Jamunsing	Female	F. Y. B. Com.
13	ACS/PD/2021/NO/013	Shelar Ashwini Sainath	Female	F. Y. B. Com.
14	ACS/PD/2021/NO/014	Tandel Rahul Jayram	Male	F. Y. B. Com.
15	ACS/ PD/2021/NO/015	Vangad Asman Gopal	Male	F. Y. B. Com.
16	ACS/ PD/2021/NO/016	Sambare Vaishnavi Pravin	Female	F. Y. B. Sc.
17	ACS/ PD/2021/NO/017	Jadhav Shraddha Avikant	Female	F. Y. B. Sc.
18	ACS/ PD/2021/NO/018	Adhikari Priyanka Vinod	Female	S. Y. B. Com.



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Department of Commerce & Accountancy

**Syllabus**

**“Course on Personality Development”**

**Course Content**

- |  |               |
|--|---------------|
| <b>1. Self-awareness</b>   | <b>3 Hrs.</b> |
| Getting to know yourself, Accepting yourself,<br>Setting a goal for yourself, Working towards your goal.   |               |
| <b>2. Empathy</b>  | <b>3 Hrs.</b> |
| To understand other peoples, Getting to know other's,<br>Accepting others, care about other peoples.   |               |
| <b>3. Critical thinking</b>  | <b>3 Hrs.</b> |
| Develop ability to analyze information and experiences.  |               |
| <b>4. Creative thinking</b>  | <b>3 Hrs.</b> |
| To explore available alternatives and consequences of actions or non-actions   |               |
| <b>5. Decision making</b>  | <b>3 Hrs.</b> |
| What is the best option for me?<br>Making decisions under pressure, Stick to your decision.  |               |
| <b>6. Problem Solving</b>  | <b>3 Hrs.</b> |
| Smiling to your problems -Do I have a problem or not?<br>What if another problem arises when one problem is solved?<br>Learn to live with your problems if there is no solution now.   |               |
| <b>7. Effective communication</b>  | <b>3 Hrs.</b> |
| What to present and how?<br>Multimedia presentation: Understanding the basics, Speaking in groups.   |               |
| <b>8. Interpersonal relationship</b>   | <b>3 Hrs.</b> |
| Relationship with your family, Relationship with peers,<br>Treat others the way you want to be treated,<br>You need to tell, How do you tell? How to resolve conflicts?<br>Win strategy the secret weapon of negotiation,<br>Principles of Persuasion. |               |
| <b>9. Coping with stress</b>   | <b>3 Hrs.</b> |
| Managing stress.   |               |
| <b>10. Coping with emotion</b>   | <b>3 Hrs.</b> |
| Managing emotions.   |               |



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Department of Commerce & Accountancy

Academic Year: 2020 – 2021

**“Certificate Course on Personality Development”**

**Result**

Sr. No.		Male	Female	Total
1	Enrolled	07	11	18
2	Appeared	07	11	18
3	Absent	00	00	00
4	Present	07	11	18
5	Pass	07	11	18
6	Failed	00	00	00
7	Pass Percentage			100%

**Grade wise Result**

Sr. No.	Grade	Male	Female	Total
1	A++	00	01	01
2	A+	02	03	05
3	A	03	05	08
4	B+	02	02	04
5	B	00	00	00
Total		07	11	18

**List of Topper Students**

Ranking	Registration No.	Name of Student	Gender	Class	Marks
1 <sup>st</sup>	ACS/PD/2021/NO/011	Singh Shivani Shailendra	Female	F. Y. B. Com.	90
2 <sup>nd</sup>	ACS/ PD/2021/NO/015	Vangad Asman Gopal	Male	F. Y. B. Com.	84
3 <sup>rd</sup>	ACS/PD/2021/NO/012	Thakur Laxmi Jamunsing	Female	F. Y. B. Com.	82

Registration Link: -

No	Application	Purpose	Link
1	Google Form	Registration	<a href="https://forms.gle/MLSyTDRnuC9C8qF57">https://forms.gle/MLSyTDRnuC9C8qF57</a>

Links of Study Material, Lecture & Exam Provided to the Students: -

No	Application	Code	Link
1	Google Class Room	oewgypj	<a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw?cjc=oewgypj">https://classroom.google.com/c/Mjg0MzQwODg2ODYw?cjc=oewgypj</a>
2	WhatsApp		<a href="https://chat.whatsapp.com/HftcNnygrLkBDepDOzt9XC">https://chat.whatsapp.com/HftcNnygrLkBDepDOzt9XC</a>

Online Lecture Notes Link: Application Google Class Room:

No	Topic	Link
1	Self-Awareness	1) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDA3NTQ0NDUxMjY1/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDA3NTQ0NDUxMjY1/details</a> 2) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/MjI2OTQ4MzM0NjA0/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/MjI2OTQ4MzM0NjA0/details</a> 3) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDEwOTY0NjQ0OTU5/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDEwOTY0NjQ0OTU5/details</a>
2	Empathy	1) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDExODkzODc1MTg2/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDExODkzODc1MTg2/details</a>

Online Lecture Notes Link: Application You Tube: -

No.	Topic	Link	No.	Topic	Link
1	Self-Awareness	1) <a href="https://www.youtube.com/watch?v=52S2r_7354U">https://www.youtube.com/watch?v=52S2r_7354U</a> 2) <a href="https://www.youtube.com/watch?v=Yn-KR65znDs">https://www.youtube.com/watch?v=Yn-KR65znDs</a> 3) <a href="https://www.youtube.com/watch?v=JWlZ8mNb5fl">https://www.youtube.com/watch?v=JWlZ8mNb5fl</a> 4) <a href="https://www.youtube.com/watch?v=AXxM3kpcX-4">https://www.youtube.com/watch?v=AXxM3kpcX-4</a>	6	Problem Solving	1) <a href="https://www.youtube.com/watch?v=NX0pLxLihn4">https://www.youtube.com/watch?v=NX0pLxLihn4</a> 2) <a href="https://www.youtube.com/watch?v=OhXvZDhYGJE">https://www.youtube.com/watch?v=OhXvZDhYGJE</a> 3) <a href="https://www.youtube.com/watch?v=-aNioUE8FYo">https://www.youtube.com/watch?v=-aNioUE8FYo</a>
2	Empathy	1) <a href="https://www.youtube.com/watch?v=WfH2ZFvVeiM">https://www.youtube.com/watch?v=WfH2ZFvVeiM</a> 2) <a href="https://www.youtube.com/watch?v=UzPMMSKfKZQ">https://www.youtube.com/watch?v=UzPMMSKfKZQ</a> 3) <a href="https://www.youtube.com/watch?v=fFqIZP4Yb64">https://www.youtube.com/watch?v=fFqIZP4Yb64</a> 4) <a href="https://www.youtube.com/watch?v=0HiMvhTimSI">https://www.youtube.com/watch?v=0HiMvhTimSI</a>	7	Effective Communication	1) <a href="https://www.youtube.com/watch?v=hE6I9apUvrk">https://www.youtube.com/watch?v=hE6I9apUvrk</a> 2) <a href="https://www.youtube.com/watch?v=VczVqHJW0gg">https://www.youtube.com/watch?v=VczVqHJW0gg</a> 3) <a href="https://www.youtube.com/watch?v=Ss1XWRfdM-0">https://www.youtube.com/watch?v=Ss1XWRfdM-0</a> 4) <a href="https://www.youtube.com/watch?v=QLqTYka2Vg">https://www.youtube.com/watch?v=QLqTYka2Vg</a>
3	Critical Thinking	1) <a href="https://www.youtube.com/watch?v=HnJ1bqXUnIM">https://www.youtube.com/watch?v=HnJ1bqXUnIM</a> 2) <a href="https://www.youtube.com/watch?v=HBQaCjwDHE4">https://www.youtube.com/watch?v=HBQaCjwDHE4</a> 3) <a href="https://www.youtube.com/watch?v=-eEBuqwY-nE">https://www.youtube.com/watch?v=-eEBuqwY-nE</a> 4) <a href="https://www.youtube.com/watch?v=C-dvWa-IIG4">https://www.youtube.com/watch?v=C-dvWa-IIG4</a> 5) <a href="https://www.youtube.com/watch?v=9TpclejUcQY">https://www.youtube.com/watch?v=9TpclejUcQY</a>	8	Interpersonal Relationship	1) <a href="https://www.youtube.com/watch?v=hyQUTgXAB2c">https://www.youtube.com/watch?v=hyQUTgXAB2c</a> 2) <a href="https://www.youtube.com/watch?v=0uLLuodEFHe">https://www.youtube.com/watch?v=0uLLuodEFHe</a> 3) <a href="https://www.youtube.com/watch?v=eBVdj_fr7fk">https://www.youtube.com/watch?v=eBVdj_fr7fk</a> 4) <a href="https://www.youtube.com/watch?v=2Vqz9YLvew">https://www.youtube.com/watch?v=2Vqz9YLvew</a>
4	Creative Thinking	1) <a href="https://www.youtube.com/watch?v=cYhgII7y4yY">https://www.youtube.com/watch?v=cYhgII7y4yY</a> 2) <a href="https://www.youtube.com/watch?v=XIsQuV32yEs">https://www.youtube.com/watch?v=XIsQuV32yEs</a> 3) <a href="https://www.youtube.com/watch?v=3kWrIKEGt9E">https://www.youtube.com/watch?v=3kWrIKEGt9E</a>	9	Coping With Stress	1) <a href="https://www.youtube.com/watch?v=vpO_3ZegQL4">https://www.youtube.com/watch?v=vpO_3ZegQL4</a> 2) <a href="https://www.youtube.com/watch?v=YhpU8VME8Gw">https://www.youtube.com/watch?v=YhpU8VME8Gw</a> 3) <a href="https://www.youtube.com/watch?v=SA17T53R1do">https://www.youtube.com/watch?v=SA17T53R1do</a> 4) <a href="https://www.youtube.com/watch?v=frvLQVMsx3c">https://www.youtube.com/watch?v=frvLQVMsx3c</a>
5	Decision Making	1) <a href="https://www.youtube.com/watch?v=-HEnohs6yYw">https://www.youtube.com/watch?v=-HEnohs6yYw</a> 2) <a href="https://www.youtube.com/watch?v=AH7k3P6W7V8">https://www.youtube.com/watch?v=AH7k3P6W7V8</a> 3) <a href="https://www.youtube.com/watch?v=2Yk9puTCHIQ">https://www.youtube.com/watch?v=2Yk9puTCHIQ</a> 4) <a href="https://www.youtube.com/watch?v=u3I2huOYYK8">https://www.youtube.com/watch?v=u3I2huOYYK8</a> 5) <a href="https://www.youtube.com/watch?v=zU75cu5Posg">https://www.youtube.com/watch?v=zU75cu5Posg</a> 6) <a href="https://www.youtube.com/watch?v=-GMv1TV2uEI">https://www.youtube.com/watch?v=-GMv1TV2uEI</a>	10	Coping With Emotion	1) <a href="https://www.youtube.com/watch?v=af3Dmfsofbc">https://www.youtube.com/watch?v=af3Dmfsofbc</a> 2) <a href="https://www.youtube.com/watch?v=mSgsuphgLo4">https://www.youtube.com/watch?v=mSgsuphgLo4</a> 3) <a href="https://www.youtube.com/watch?v=dXL3xF-NDaQ">https://www.youtube.com/watch?v=dXL3xF-NDaQ</a> 4) <a href="https://www.youtube.com/watch?v=5UxCv3HGhSQ">https://www.youtube.com/watch?v=5UxCv3HGhSQ</a>
6	Problem Solving	4) <a href="https://www.youtube.com/watch?v=VrTraTM5PBo">https://www.youtube.com/watch?v=VrTraTM5PBo</a> 5) <a href="https://www.youtube.com/watch?v=GSiQOG2eNbe">https://www.youtube.com/watch?v=GSiQOG2eNbe</a>	11	Sense of Humour	1) <a href="https://www.youtube.com/watch?v=5CoKwpezDFE">https://www.youtube.com/watch?v=5CoKwpezDFE</a>

Online Examination Link: Application Google Form: -

No	Date	Time	Link
1	26/06/2022	11:00 AM To 12.00 PM	<a href="https://forms.gle/Q8DHSxCwYk5edes68">https://forms.gle/Q8DHSxCwYk5edes68</a>





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Year of Establishment: 2002

**Email:** [ondacollege@yahoo.com](mailto:ondacollege@yahoo.com); [ondacollege401605@gmail.com](mailto:ondacollege401605@gmail.com)

**Website:** [www.acscollegeonda.ac.in](http://www.acscollegeonda.ac.in)



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Department of Commerce & Accountancy

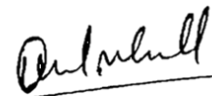
Report of

**“Certificate Course on Personality Development”**

Department of Commerce & Accountancy conducted certificate course entitled “Certificate Course on Personality Development” for the students of college in the academic year 2021 – 2022. The duration of the course was 30 Hrs.

18 students enrolled for the course. The course was completed online from 7<sup>th</sup> April 2022 to 7<sup>th</sup> May 2022. Prof. Tandel V. M. is an In – charge of the course. The examination of the course was conducted online.

After the completion of this course, participants are able to Solve **Problems occur in their life, Manage their Stress, Emotions, Thinking level is developed.**



In Charge

Prof. Tandel V. M.

Dept. of Commerce & Accountancy.

# Certificate Sample

SanjeevanGraminVaidyakiya and SamajikSahayataPratisathan's  
**Arts, Commerce and Science College, Onde**

*Tal-Vikramgad, Dist-Palghar (MS) - 401 605*

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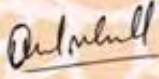
NAAC Accredited- Grade – "c" (CGPA - 1.85)

ISO-9001:2015 Certified

## **CERTIFICATE**

This is to certify that Mr./Ms. XXXXXXXXXXXXXXXXXXXX of XXXXX has successfully completed the course entitled "**Course on Personality Development**" with grade xx organized by Department of Commerce & Accountancy at Arts, Commerce & Science College, Onde in the academic year 2021 – 2022

**Mr. R. P. Bansode**  
Coordinator  
(Department of Economics)

  
**Mr. V. M. Tandel**  
In Charge  
(Department of Accountancy)

**Dr. V. S. Sonayane**  
Principal  
(Principal, AC&S College)

Certificate ID: ACS – CC – PD – No: - 0001