

To,  
The Principal,  
Art, Commerce & **Science** Collage,  
Onde, Vikramgad.  
Palghar, 401605.

**Sub : Conducting the Programs.....**

Respected Sir,

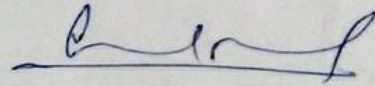
The Faculty of **Commerce** & Accountancy want to conduct following programs.

The Programs **are** as follows:

- 1) Assembly (**Conduct** by students)
- 2) Teach in **school**.
- 3) Prepared **Bank Model**.
- 4) Workshop **on Tax**.
- 5) Certificate **course** on Basic Computer Applications.(40 Hrs.)
- 6) Life skill **Development** Program..(30 Hrs.)

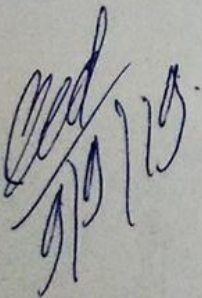
With Regards,  
Thanking You,

Yours Faithfully,



Vipul Manohar Tandel

From,  
Vipul Manohar **Tandel**  
Department of **Commerce** & Accountancy.  
Art, Commerce & **Science** Collage,  
Onde, Vikramgad.  
Palghar, 4016**05**.



Date: 8<sup>th</sup> Feb. 2021

To,  
The Principal  
Arts, Commerce, and Science College  
Onde, Vikramgad.  
401605.

Sub: Granting permission to start Certificate Course.....

Respected Sir,

The Department of Commerce & Accountancy, which to start a certificate course entitled, "Certificate course on personality development" from the academic year 2020 – 2021. This course will defiantly help to the student in our college for developing their life skills, in this global era.

So, I kindly request you to give the permission to start the said course in the interest of the students, if permitted, I shall very much be obliged to you.

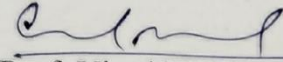
Note: The Course will be conducted Online / Offline.

Thank You.

Enclosure:

1) Copy of Syllabus of the Course.

Yours faithfully,



Prof. Vipul M. Tandel

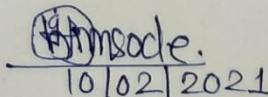
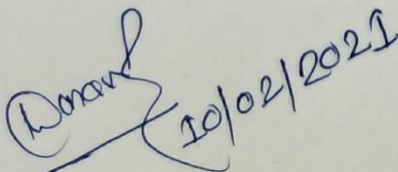
Dept. of Commerce & Accountancy

From,  
Prof. Vipul Manohar Tandel,  
Department of Commerce & Accountancy,  
Arts, Commerce & Science College, Onde,  
Vikramgad, Palghar: 401605.

Copy Forwarded to....

1. The Coordinator I.Q.A.C. A.C.S. College Onde.

Permission.





Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratisathan's

## Arts, Commerce and Science College, Onda

*Tal. Vikramgad, Dist. Palghar 401605*

(Affiliated to the University of Mumbai)

NAAC Accredited Grade- C (CGPA-1.85);

ISO 9001:2015 Certified

Year of Establishment: 2002

### CERTIFICATE COURSE IN PERSONALITY DEVELOPMENT

**Eligibility: F.Y./S.Y./T.Y./B.A./B.COM./B.Sc. Students**

**Commencement of Course: March, 2021.**

**Course Duration - 30 Hours**

**Time: Every Friday 02:00 pm - 4:00 pm**

**No of Seats: 30**

**Registration: 26<sup>th</sup> February 2021 - 6<sup>st</sup> March 2021 (Online)**

**Registration Link: <https://forms.gle/LSnNhYj7Km6kr4mKA>**

**Admissions on First-Come-First Served Basis**

**Contact :**

**Prof. V. M. TANDEL**

**Department of Commerce & Accountancy**

**Mo. No. :- 9975351130**

**Prof. R. P. Bansode**

**Department of Economics**

**Mo. No. :- 7798112192**

**GOLDEN  
OPPORTUNITY**

**FREE  
COURSE**



Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratisathan's

**Arts, Commerce and Science College, Onde**

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**Department of Commerce & Accountancy**

Organizes

**"CERTIFICATE COURSE ON PERSONALITY DEVELOPMENT"**

No Admission Fees

• **About the Course:-**

*The purpose of this Course is to aware students about the self, critical thinking, creative thinking, analysis & decision-making.*

*In Higher Education, computer knowledge has a special value to improve life skills among the students. It contributes directly to the development of the students, society.*

Duration: 12<sup>th</sup> March 2021 To 30<sup>th</sup> April 2021

Time: 2.00 To 4.00

Evaluation: 100 Marks (Formative: 50 Marks & Summative: 50 Marks)

E-Certificate: Minimum 40 marks in the Examination.



**IN - CHARGE**

**PROF. TANDEL V. M.**

**DEPT. OF ACCOUNTANCY**

CONTACT NO - 9975351130

**I/C PRINCIPAL**

**DR. SONAVANE V. S.**

**ARTS COM & SCI COLLEGE**



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Department of Commerce & Accountancy

**Registration No. of Participant Students for Personality Development**  
**"Certificate Course on Personality Development"**

Sr. No.	Registration No.	Name of the Student	Gender	Class
1	ACS/PD/2020/NO/001	KARALE GAURAV NARAYAN	Male	F. Y. B. Com.
2	ACS/PD/2020/NO/002	TUMBADA AVINASH BHAGWAN	Male	F. Y. B. Com.
3	ACS/PD/2020/NO/003	CHAUHAN SHIVAM RAMU	Male	S. Y. B. A.
4	ACS/PD/2020/NO/004	AUSARKAR RUCHIRA EKNATH	Female	S. Y. B. Com.
5	ACS/PD/2020/NO/005	CHAUDHARI MANIK MOHAN	Male	S. Y. B. Com.
6	ACS/PD/2020/NO/006	DONGARE RAHUL KISAN	Male	S. Y. B. Com.
7	ACS/PD/2020/NO/007	MALI MONALI RAVINDRA	Female	S. Y. B. Com.
8	ACS/PD/2020/NO/008	MORE DIKSHA VIJAY	Female	S. Y. B. Com.
9	ACS/PD/2020/NO/009	MORE SHUBHAM BHAU	Male	S. Y. B. Com.
10	ACS/PD/2020/NO/010	PADAGHA NEHA DILIP	Female	S. Y. B. Com.
11	ACS/PD/2020/NO/011	AUSARKAR RISHIKESH EKNATH	Male	T. Y. B. Com.
12	ACS/PD/2020/NO/012	MAHALE AMOL PRAKASH	Male	T. Y. B. Com.
13	ACS/PD/2020/NO/013	MALI TEJAS SITARAM	Male	T. Y. B. Com.
14	ACS/PD/2020/NO/014	PATIL MAYURI ASHOK	Female	T. Y. B. Com.
15	ACS/PD/2020/NO/015	PATIL RESHMA DASHARATH	Female	T. Y. B. Com.
16	ACS/PD/2020/NO/016	SATAVI RAHUL ROHIDAS	Male	T. Y. B. Com.



*Sanjeevan Gramin Vidyakya & Samajik Sahayata Pratishthan's*  
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Department of Commerce & Accountancy

**Syllabus**

**“Course on Personality Development”**

**Course Content**

<b>1. Self-awareness</b>	<b>3 Hrs.</b>
Getting to know yourself, Accepting yourself, Setting a goal for yourself, Working towards your goal.	
<b>2. Empathy</b>	<b>3 Hrs.</b>
To understand other peoples, Getting to know other's, Accepting others, care about other peoples.	
<b>3. Critical thinking</b>	<b>3 Hrs.</b>
Develop ability to analyze information and experiences.	
<b>4. Creative thinking</b>	<b>3 Hrs.</b>
To explore available alternatives and consequences of actions or non-actions	
<b>5. Decision making</b>	<b>3 Hrs.</b>
What is the best option for me? Making decisions under pressure, Stick to your decision.	
<b>6. Problem Solving</b>	<b>3 Hrs.</b>
Smiling to your problems - Do I have a problem or not? What if another problem arises when one problem is solved? Learn to live with your problems if there is no solution now.	
<b>7. Effective communication</b>	<b>3 Hrs.</b>
What to present and how? Multimedia presentation: Understanding the basics, Speaking in groups.	
<b>8. Interpersonal relationship</b>	<b>3 Hrs.</b>
Relationship with your family, Relationship with peers, Treat others the way you want to be treated, You need to tell, How do you tell?, How to resolve conflicts? Win strategy the secret weapon of negotiation, Principles of Persuasion.	
<b>9. Coping with stress</b>	<b>3 Hrs.</b>
Managing stress.	
<b>10. Coping with emotion</b>	<b>3 Hrs.</b>
Managing emotions.	



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Department of Commerce & Accountancy

Academic Year: 2020 – 2021

**“Certificate Course on Personality Development”**

**RESULT**

Sr. No.		Male	Female	Total
1	Enrolled	10	6	16
2	Appeared	10	6	16
3	Absent	0	0	0
4	Present	10	6	16
5	Pass	10	6	16
6	Failed	0	0	0
7	Pass Percentage			100%

**Grade wise Result**

Sr. No.	Grade	Male	Female	Total
1	A++	0	0	0
2	A+	2	2	4
3	A	2	1	3
4	B+	1	0	1
5	B	5	3	8
Total		10	6	16

**LIST OF TOPPER STUDENTS**

Ranking	Registration No.	Name of Student	Gender	Class	Marks
1 <sup>st</sup>	ACS/PD/2020/NO/007	MALI MONALI RAVINDRA	Female	S. Y. B. Com.	84
2 <sup>nd</sup>	ACS/PD/2020/NO/006	DONGARE RAHUL KISAN	Male	S. Y. B. Com.	82
3 <sup>rd</sup>	ACS/PD/2020/NO/012	MAHALE AMOL PRAKASH	Male	T. Y. B. Com.	80

Registration Link: -

No	Application	Purpose	Link
1	Google Form	Registration	<a href="https://forms.gle/LSnNhYj7Km6kr4mKA">https://forms.gle/LSnNhYj7Km6kr4mKA</a>

Links of Study Material, Lecture & Exam Provided to the Students: -

No	Application	Code	Link
1	Google Class Room	3e3iqdc	<a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw?cjc=3e3iqdc">https://classroom.google.com/c/Mjg0MzQwODg2ODYw?cjc=3e3iqdc</a>
2	WhatsApp		<a href="https://chat.whatsapp.com/HftcNnygrLkBDpDOzt9XC">https://chat.whatsapp.com/HftcNnygrLkBDpDOzt9XC</a>

Online Lecture Notes Link: Application Google Class Room:

No	Topic	Link
1	Self-Awareness	1) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDA3NTQ0NDUxMjY1/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDA3NTQ0NDUxMjY1/details</a> 2) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/MjI2OTQ4MzM0NjA0/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/MjI2OTQ4MzM0NjA0/details</a> 3) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDEwOTY0NjQ0OTU5/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDEwOTY0NjQ0OTU5/details</a>
2	Empathy	1) <a href="https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDEwODkzODc1MTg2/details">https://classroom.google.com/c/Mjg0MzQwODg2ODYw/m/NDEwODkzODc1MTg2/details</a>

Online Lecture Notes Link: Application You Tube: -

No.	Topic	Link	No.	Topic	Link
1	Self-Awareness	1) <a href="https://www.youtube.com/watch?v=52S2r_7354U">https://www.youtube.com/watch?v=52S2r_7354U</a> 2) <a href="https://www.youtube.com/watch?v=Yn-KR65znDs">https://www.youtube.com/watch?v=Yn-KR65znDs</a> 3) <a href="https://www.youtube.com/watch?v=JWIZ8mNb5fl">https://www.youtube.com/watch?v=JWIZ8mNb5fl</a> 4) <a href="https://www.youtube.com/watch?v=AXxM3kpcX-4">https://www.youtube.com/watch?v=AXxM3kpcX-4</a>	6	Problem Solving	1) <a href="https://www.youtube.com/watch?v=NX0pIxLihn4">https://www.youtube.com/watch?v=NX0pIxLihn4</a> 2) <a href="https://www.youtube.com/watch?v=OhXvZDhYGJE">https://www.youtube.com/watch?v=OhXvZDhYGJE</a> 3) <a href="https://www.youtube.com/watch?v=-aNioUE8FYo">https://www.youtube.com/watch?v=-aNioUE8FYo</a>
2	Empathy	1) <a href="https://www.youtube.com/watch?v=WfH2ZFvVeiM">https://www.youtube.com/watch?v=WfH2ZFvVeiM</a> 2) <a href="https://www.youtube.com/watch?v=UzPMMSKfKZQ">https://www.youtube.com/watch?v=UzPMMSKfKZQ</a> 3) <a href="https://www.youtube.com/watch?v=fFqIZP4Yb64">https://www.youtube.com/watch?v=fFqIZP4Yb64</a> 4) <a href="https://www.youtube.com/watch?v=0HiMvhTImSI">https://www.youtube.com/watch?v=0HiMvhTImSI</a>	7	Effective Communication	1) <a href="https://www.youtube.com/watch?v=hE619apUvrk">https://www.youtube.com/watch?v=hE619apUvrk</a> 2) <a href="https://www.youtube.com/watch?v=VczVqHJW0gg">https://www.youtube.com/watch?v=VczVqHJW0gg</a> 3) <a href="https://www.youtube.com/watch?v=Ss1XWRfdM-0">https://www.youtube.com/watch?v=Ss1XWRfdM-0</a> 4) <a href="https://www.youtube.com/watch?v=QLqTYtk2Vg">https://www.youtube.com/watch?v=QLqTYtk2Vg</a>
3	Critical Thinking	1) <a href="https://www.youtube.com/watch?v=HnJ1bqXUnIM">https://www.youtube.com/watch?v=HnJ1bqXUnIM</a> 2) <a href="https://www.youtube.com/watch?v=HBQaCjwDHE4">https://www.youtube.com/watch?v=HBQaCjwDHE4</a> 3) <a href="https://www.youtube.com/watch?v=-eEBuqwY-nE">https://www.youtube.com/watch?v=-eEBuqwY-nE</a> 4) <a href="https://www.youtube.com/watch?v=C-dvWa-IIG4">https://www.youtube.com/watch?v=C-dvWa-IIG4</a> 5) <a href="https://www.youtube.com/watch?v=9TpclejUcQY">https://www.youtube.com/watch?v=9TpclejUcQY</a>	8	Interpersonal Relationship	1) <a href="https://www.youtube.com/watch?v=hyQUTgXAB2c">https://www.youtube.com/watch?v=hyQUTgXAB2c</a> 2) <a href="https://www.youtube.com/watch?v=0uLLuodEFhE">https://www.youtube.com/watch?v=0uLLuodEFhE</a> 3) <a href="https://www.youtube.com/watch?v=eBVdj_fr7fk">https://www.youtube.com/watch?v=eBVdj_fr7fk</a> 4) <a href="https://www.youtube.com/watch?v=2Vqz9YLvew">https://www.youtube.com/watch?v=2Vqz9YLvew</a>
4	Creative Thinking	1) <a href="https://www.youtube.com/watch?v=cYhgIIty4yY">https://www.youtube.com/watch?v=cYhgIIty4yY</a> 2) <a href="https://www.youtube.com/watch?v=XIsQuV32yEs">https://www.youtube.com/watch?v=XIsQuV32yEs</a> 3) <a href="https://www.youtube.com/watch?v=3kWrIKEGt9E">https://www.youtube.com/watch?v=3kWrIKEGt9E</a>	9	Coping With Stress	1) <a href="https://www.youtube.com/watch?v=vPo_3ZegQL4">https://www.youtube.com/watch?v=vPo_3ZegQL4</a> 2) <a href="https://www.youtube.com/watch?v=YhpU8VME8Gw">https://www.youtube.com/watch?v=YhpU8VME8Gw</a> 3) <a href="https://www.youtube.com/watch?v=SA17T53R1do">https://www.youtube.com/watch?v=SA17T53R1do</a> 4) <a href="https://www.youtube.com/watch?v=frvLQVMsx3c">https://www.youtube.com/watch?v=frvLQVMsx3c</a>
5	Decision Making	1) <a href="https://www.youtube.com/watch?v=-_HENohs6yYw">https://www.youtube.com/watch?v=-_HENohs6yYw</a> 2) <a href="https://www.youtube.com/watch?v=AH7k3P6W7V8">https://www.youtube.com/watch?v=AH7k3P6W7V8</a> 3) <a href="https://www.youtube.com/watch?v=2Yk9puTCHIQ">https://www.youtube.com/watch?v=2Yk9puTCHIQ</a> 4) <a href="https://www.youtube.com/watch?v=u3I2huOYYK8">https://www.youtube.com/watch?v=u3I2huOYYK8</a> 5) <a href="https://www.youtube.com/watch?v=zU75cu5Posg">https://www.youtube.com/watch?v=zU75cu5Posg</a> 6) <a href="https://www.youtube.com/watch?v=-GMv1TV2uEI">https://www.youtube.com/watch?v=-GMv1TV2uEI</a>	10	Coping With Emotion	1) <a href="https://www.youtube.com/watch?v=af3Dmfsofbc">https://www.youtube.com/watch?v=af3Dmfsofbc</a> 2) <a href="https://www.youtube.com/watch?v=mSgSuphgLo4">https://www.youtube.com/watch?v=mSgSuphgLo4</a> 3) <a href="https://www.youtube.com/watch?v=dXL3xF-NDaQ">https://www.youtube.com/watch?v=dXL3xF-NDaQ</a> 4) <a href="https://www.youtube.com/watch?v=5UxCv3HGhSQ">https://www.youtube.com/watch?v=5UxCv3HGhSQ</a>
6	Problem Solving	4) <a href="https://www.youtube.com/watch?v=VrTraTM5PBo">https://www.youtube.com/watch?v=VrTraTM5PBo</a> 5) <a href="https://www.youtube.com/watch?v=GStOOG2eNBe">https://www.youtube.com/watch?v=GStOOG2eNBe</a>	11	Sense of Humour	1) <a href="https://www.youtube.com/watch?v=5CoKwpezDFE">https://www.youtube.com/watch?v=5CoKwpezDFE</a>

Online Examination Link: Application Google Form: -

No	Date	Time	Link
1	01/12/2021	01:00 PM To 02.00 PM	<a href="https://forms.gle/jeuvaEbShqfnAJQK7">https://forms.gle/jeuvaEbShqfnAJQK7</a>
2	02/12/2021	01:00 PM To 02.00 PM	<a href="https://forms.gle/43z1pK8YfMwqSnUQ6">https://forms.gle/43z1pK8YfMwqSnUQ6</a>





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Email: [ondacollege@yahoo.com](mailto:ondacollege@yahoo.com): [ondacollege401605@gmail.com](mailto:ondacollege401605@gmail.com)

Website: [www.acscollegeonda.ac.in](http://www.acscollegeonda.ac.in)



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Department of Commerce & Accountancy

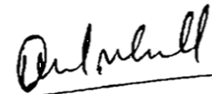
Report of

**“Certificate Course on Personality Development”**

Department of Commerce & Accountancy conducted certificate course entitled “Certificate Course on Personality Development” for the students of college in the academic year 2020 – 2021. The duration of the course was 30 Hrs.

16 students enrolled for the course. The course was completed online from 1<sup>st</sup> March 2021 To 30<sup>th</sup> April 2021. Prof. Tandel V. M. is an In – charge of the course. The examination of the course was conducted online.

After the completion of this course, participants are able to Solve **Problems occur in their life, Manage their Stress, Emotions, Thinking level is developed.**



In Charge

Prof. Tandel V. M.

Dept. of Commerce & Accountancy.

# Certificate Sample

Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratisathan's  
**Arts, Commerce and Science College, Onde**

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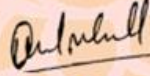
ISO-9001:2015 Certified

## CERTIFICATE

This is to certify that Mr./Ms. xxxxxxxxxxxxxxxxxxxxxx of xxxxx has successfully completed the course entitled "**Course on Personality Development**" with grade xx organized by Department of Commerce & Accountancy at Arts, Commerce & Science College, Onde in the academic year 2020 – 2021.



**Mr. R. P. Bansode**  
Coordinator  
(Department of Economics)



**Mr. V. M. Tandel**  
In Charge  
(Department of Accountancy)



**Dr. V. S. Sonavane**  
Principal  
(Principal, AC&S College)

Certificate ID: ACS – CC – PD – No: - 0001

GRADATION: - A++ = Above 90; A+ = 75 to 89; A = 60 to 74; B+ = 50 to 59; B = 40 to 49.