



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**S.G.V. & S. S. P. ARTS, COMMERCE  
& SCIENCE COLLEGE, ONDE, TAL.  
VIKRAMGAD, DIST. PALGHAR  
(MAHARASHTRA)**

- Name of the Head of the institution **Dr. Vinod Sambhaji Sonavane**
- Designation **Principal (in-charge)**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02520203294**
- Mobile No: **9975400054**
- Registered e-mail **ondecollege@yahoo.com**
- Alternate e-mail **ondecollege401605@gmail.com**
- Address **At. Post. Onde, Tal. Vikramgad**
- City/Town **Palghar District**
- State/UT **Maharashtra**
- Pin Code **401605**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated colleges**
- Type of Institution **Co-education**
  
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **University of Mumbai**
- Name of the IQAC Coordinator **Mr. Bhimrao Shankar Bansode**
- Phone No. **02520203294**
- Alternate phone No. **9284371930**
- Mobile **9284371930**
- IQAC e-mail address **iqacondecollege@gmail.com**
- Alternate e-mail address **profbansode@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))** <https://acscollegeonde.ac.in/agar/>

**4. Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://acscollegeonde.ac.in/academic-calendar/>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C</b>	<b>1.83</b>	<b>2018</b>	<b>02/11/2018</b>	<b>01/11/2023</b>

**6. Date of Establishment of IQAC** **15/06/2017**

**7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Institutional 1</b>	<b>Scholarship</b>	<b>GOI</b>	<b>2021 365</b>	<b>1952329</b>
<b>Institutional 1</b>	<b>Salary</b>	<b>Government of Maharashtra</b>	<b>2021 365</b>	<b>22722518</b>

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. National Level Webinars in collaboration with various departments were organised. 2. Professional training for students was organized in collaboration with Agri Entrepreneur Growth Foundation. 3. Safety measures during Covid- 19 pandemic were taken in the premises of the college by installing sanitary dispenser, keeping temperature machine and oximeter, regular sanitization of desks and allotting separate chairs to the staff. 4. Collected online feedback from the stakeholders. 5. Adopted learning management system for online teaching through Google class room.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
National Level Webinars in collaboration with various departments were organized.	Total eight webinars were organised by various departments in collaboration with IQAC
Motivated faculty for quality research	Faculties published their research articles in Scopus and UGC care listed journals
Motivated to introduce more certificate courses	Department of Commerce introduced certificate course

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	16/12/2021

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>S.G.V. &amp; S. S. P. ARTS, COMMERCE &amp; SCIENCE COLLEGE, ONDE, TAL. VIKRAMGAD, DIST. PALGHAR (MAHARASHTRA)</b>
• Name of the Head of the institution	<b>Dr. Vinod Sambhaji Sonavane</b>
• Designation	<b>Principal (in-charge)</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>02520203294</b>
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• Pin Code	<b>401605</b>
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• Affiliated / Constitution Colleges	<b>Affiliated colleges</b>
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• Location	<b>Rural</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>University of Mumbai</b>

• Name of the IQAC Coordinator	Mr. Bhimrao Shankar Bansode				
• Phone No.	02520203294				
• Alternate phone No.	9284371930				
• Mobile	9284371930				
• IQAC e-mail address	iqacondcollege@gmail.com				
• Alternate e-mail address	profbansode@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://acscollegeonde.ac.in/aqar/">https://acscollegeonde.ac.in/aqar/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://acscollegeonde.ac.in/academic-calendar/">https://acscollegeonde.ac.in/academic-calendar/</a>				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.83	2018	02/11/2018	01/11/2023
<b>6.Date of Establishment of IQAC</b>			15/06/2017		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. National Level Webinars in collaboration with various departments were organised. 2. Professional training for students was organized in collaboration with Agri Entrepreneur Growth Foundation. 3. Safety measures during Covid- 19 pandemic were taken in the premises of the college by installing sanitary dispenser, keeping temperature machine and oximeter, regular sanitization of desks and allotting separate chairs to the staff. 4. Collected online feedback from the stakeholders. 5. Adopted learning management system for online teaching through Google class room.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
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Motivated to introduce more certificate courses	Department of Commerce introduced certificate course	

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	16/12/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021	11/04/2022

**15. Multidisciplinary / interdisciplinary**

Being affiliated to the University of Mumbai, the institution offers Choice Based Credit System Courses related to community engagement and services such as Environmental Studies and Foundation Courses prescribed by the parent university.

The college is prepared to offer a multidisciplinary flexible curriculum that enables multiple entries and exits at the end of undergraduate education. At present, the college has purchased software for examinations where students' credits are stored and uploaded on the university portal for future purposes. In addition, the parent university provided the portal where colleges upload marks and credits earned by the learner at the end of each semester.

The college works in the remote and tribal area of Vikramgad Tehsil of Palghar district. Every discipline has pressing issues and challenges to impart education to the tribal people. Research has been and will be undertaken from the perspectives of the preservation and conservation of biodiversity, their language, knowledge and economic condition.

The institution has a Study Centre of Yashwantrao Chavan Maharashtra Open University, Nashik through which the college would invite experts from varied fields and work towards a multidisciplinary approach. Certificate courses from recognized institutes would further complement the interdisciplinary approach in view of NEP 2020.



### **16.Academic bank of credits (ABC):**

The college is well prepared to take the initiative to fulfill the Academic Bank of Credits requirement proposed in NEP2020. The ABC procedure will be completed per the guidelines of the parent University. The college has software to store the credits of students. The parent university has also provided a portal for the same. The college will register all the students under ABC for permission of learners to avail the benefit of multiple entries and exits during the chosen programme. The college has signed MoUs with other institutions through which collaborative or joint activities and joint degrees will be offered to enable credit transfer. The college has a culture of encouraging faculties to contribute to designing the curriculum. Some faculty members contributed to framing the curriculum. In addition, the faculties are encouraged to prepare study materials, textbooks and assignments etc. The college will adhere to the practice given by the parent university.

### **17.Skill development:**

Presently, the college offers some Certificate Courses introduced and approved at the college level such as English Speaking Course, Language Skills and Proofreading, Personality Development, and Computer Literacy. The college will strive to introduce vocational education and soft skills courses at its level and in collaboration with other institutions.

In order to imbibe positivity in the learners that include humanistic, ethical, constitutional, and universal values of truth, righteous conduct, peace and love, the college celebrates and observes the birth and death anniversaries of great social reformers and leaders such as Chhatrapati Shivaji Maharaj, Shahu Maharaj, Sardar Valhabhbhai Patel, Mahatma Phule, Dr. Babasaheb Ambedkar, Mahatma Gandhi, Lokmanya Tilak, Birsa Munda and the like. Online lectures have been organized on the contributions to society, the nation and gender equity. In addition to this, the college celebrates Yoga Day, Independence Day, Republic Day, Constitution Day, Environment Day, and National Science Day. Workshops on writing letters, emails and interview techniques are organized for learners' skill development. The college plans to introduce vocational courses online or offline in collaboration with industry or other institutions.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

As per the curriculum of the parent university, the college offers offline courses in the Indian language which is Marathi. The institution has a facility to provide classroom delivery in bilingual mode English and regional languages, especially science and commerce. Marathi Literature, Social Sciences, commerce and to some extent sciences are taught in Indian languages. The college tries to preserve tribal culture and art as it is part of the tribal belt. Continuing such efforts plans to integrate these ideas into the curriculum through certificate courses.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The college is affiliated to the University of Mumbai. So, the college follows the initiatives taken by the parent university. Outcomes (PSOs), and Course Outcomes (COs) for all programs are developed in a framework of Knowledge (domain-specific and technical knowledge) Skills /Competencies (domain-specific, technical, and English), and socially responsible and ethical behavior. Faculties and learners are made aware of these outcomes in the workshops organized at the university and college levels. Student-centric teaching and learning methodology of educational programs based on a set of outcomes form the center for future courses of action. The attainment of the outcomes is examined at the end of the course by conducting summative and formative evaluations.

**20.Distance education/online education:**

The college has a Study Centre of Yashwantrao Chavan Maharashtra Open University, Nashik that offers distance education from the academic year 2018. So, the college has the possibility to provide vocational courses in collaboration with this Open University in the future. The college has ICT Lab and an internet facility to introduce blended learning. The Covid -19 pandemic situation has turned the physical classroom into virtual ones. And therefore, almost all the faculties got acquainted with virtual classrooms, e-content development, and the usage of technology in the teaching and learning process. The college will make efforts to increase the use of technological tools for teaching and learning activities in the future.

## Extended Profile

### 1.Programme

1.1

233

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 573

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 1090

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 177

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 23

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 30

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>233</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>573</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>1090</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>177</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>23</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	30
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	9
Total number of Classrooms and Seminar halls	
4.2	56.77
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	16
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Time Table:** The Time table committee prepares Time-Table of each class properly as per the guidelines of the Board of Studies of respective subjects and University and periodically it is monitored for effective implementation. Master Time-Table is also prepared and followed.

**Academic Calendar:** Academic Calendar is prepared at the beginning of the academic year which includes all components such as admission, teaching, examination, academic, co-curricular and extracurricular activities in compliance with the directives of the University and UGC of a minimum of 180 days. Academic programme to meet the designed academic plan and academic calendar is followed. Principal, Management and Governing Council are involved for the necessities of their role.

**Teaching Plan:** It is prepared by each faculty for the regular

lectures allotted to them. Faculties decide the topics to be covered and the dates of completion of the syllabus as per the lectures allotted to them. The Principal /H.O.D monitor the effective implementation of their teaching plans.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, the last working day of the semester and dates for semester-end examinations.

The academic calendars help faculty members to plan their respective course delivery, research work, and academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the teaching plans prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, projects, practicals, tutorials and group discussions are parts of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The teacher of the respective course prepares question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed and approved by the departmental Head. The internal assessment test Time-Table is prepared, displayed on the notice board and circulated among students by the examination committee. And the internal assessment is conducted as per the schedule. Conduction of laboratory experiments and viva, and submission of records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

128

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

128

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Each programme in Arts, Commerce and Science College, Onde offers at least one course that integrates issues related to either gender or environment or human values or professional ethics. The Department of Botany works on environmental waste plants occurred on campus and produces compost every year. Department of Environmental Science and Botany orientated work culture based on a sustainable way of life that involves the integration of water quality, air quality, education and healthcare, agriculture, innovation and human values. The college has skill development education by introducing courses in UG programmes like Environmental Studies, Botany, Business Communication and zoology. A core course on Environment studies



is included in all UG programmes. Environment Awareness Camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. The days such as Environment Day, Earth Day and Water Day are annually celebrated to inculcate the values of the environment among students. In addition to this, Women Development Cell conducts programmes related to gender issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

526

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://acscollegeonde.ac.in/feedback-reports-20-21/">https://acscollegeonde.ac.in/feedback-reports-20-21/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1320**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

553

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students after admission to the programme. Students admitted in various disciplines are categorized into slow and advanced learners on the basis of their performance in test conducted by the department. The institution has identified special measures to bridge the gap between the slow learners and the advanced learners and improve their performance. For slow learners remedial teaching is conducted with an aim to improve the academic performance. This practice is initiated as a part of blended learning system for the students having different learning capabilities. This practice helps the learners to improve subject knowledge and helps them to make themselves comfortable in the concern subjects in comparison with other students. Personal counseling and especial coaching and attention are offered by the subject teacher from time to time. Simple and standard notes are provided. Advanced learners are guided for seminars, research projects, and Avishkar Research Convention. For interested learners, coaching for competitive examinations is also provided. Advanced learners are encouraged to participate in co-curricular and extra-curricular activities. Similarly, they are motivated to use advanced study materials and reference books.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
573	23

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to impart advance knowledge to learners, teachers make use of student centric learning approach. And hence, faculty tried to ensure effective teaching through experiential learning, participative learning and problem-solving methodologies. As a part of experiential learning methodology (i) the learners from science stream are motivated to do experiments in the laboratory. Online resources such as simulations, videos and images were used to demonstrate the experiments. (ii) DLLE students completed projects based on field visit. (iii) NSS volunteers conducted survey based projects to understand the problems of the society at large (iv) Assignments, Group Discussions, workshop on writing letters and Learners' seminars were used as participative learning methodologies. Advanced learners were encouraged and guided for undertaking research projects and their presentation in Avishkar Research Convention. Learners were encouraged for tree plantation at their own premises. Learners were encouraged to make local populace aware of Covid-19 pandemic as a part of problem solving.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching -learning process. And the Academic Year 2020-21 experienced unpredicted restriction on physical interactions between Teachers and Learners due to Covid-19 pandemic. This situation during the academic Year 2020-21 shifted the teaching-learning process from physical platform to online platform. For this, institution has used zoom, google meet and google class room as a LMS. Faculty provided students audios, videos, meetings, recordings, assignments, quiz etc. Faculty were trained and encouraged for optimum use of this platform. Whats App was used for communications with learners regarding lectures, assignment and schedules, and to address their difficulties. Faculty recorded online lectures and posted them on google class room and whatsapp so that students could access and get queries addressed. Teachers used various ICT tools such as Whiteboard, Google, Google meet, instead of chalk-board method and used Power Point Presentations, YouTube videos for effective teaching. For assignments, Google Forms were used. Google classroom, Google meet, zoom, and whatsapp platforms were used by some teachers for effective communication and sharing the study materials with learners.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

144

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being affiliated to the University of Mumbai, evaluation norms laid down by the University are strictly followed by the institution. Examination committee of the college conducts training programs to implement the evaluation reforms made by the University prior to its implementation. Evaluation reforms initiated by the college are in line with University guidelines. The examination committee conducts internal assessment examinations as per the guidelines of the parent university and the same is displayed on the college notice board. Students are made aware of the evaluation process during the orientation programme at the beginning of the semester. The notices regarding examinations are circulated in the classrooms and also displayed on the notice board.

Examinations of the first year and the second year are conducted at the college level on behalf of the parent university while the third year examination is conducted by the University. The examination Department of the college looks after smooth conduction of internal assessment. Teachers conduct internal examinations of concerned subjects. Students complete projects on different topics assigned by the subject teacher. The subjects which include internal, practical examinations or tests are also conducted as per the syllabus in a stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Department of the college conducts the internal examinations of Arts, Commerce and Science streams. The concerned faculty members in consultation with the Examination Department circulate the schedule of Internal assessment. All the internal examinations are conducted in a transparent, time-bound and efficient manner. If the examination department receives a complaint regarding the examination.

If there are any grievances regarding internal examinations, students can approach the head of the Examination Department. An application duly stating the grievances is to be submitted to the examination department. Having gone through application, the Examination Department forwards it to the principal. The principal in consultation with faculty member takes necessary action to resolve the grievances as soon as possible.

If the students have other grievances regarding the examination such as absent remark for internal assessment or term end examination in statements of marks, college obtains application from the students. Then applications of students and marks obtained by student are communicated to the University through the principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The parent University frames the curriculum of several courses of all the programmes. Programme and course outcomes are provided in the curriculum of respective course. At the beginning of the academic year, every teacher is made aware of them in the workshops conducted by the Board of Studies of respective subject. And then, teachers made the students aware of course outcomes by conducting the syllabus workshops in the class room. The programme and course outcomes are also displayed on the departmental notice boards and college website so as to make the students aware of them.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://acscollegeonde.ac.in/course-outcome/">https://acscollegeonde.ac.in/course-outcome/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to University of Mumbai. It offers undergraduate courses under the faculty of Arts, Commerce and Science. The college follows the programmes and courses designed by the parent University. Programme outcomes and course outcomes are provided in the syllabus of the respective course. The college evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through Mid -Semester examinations, End-Semester examinations, assignments, practicals, projects and presentations and so on. These are also evaluated by the college through feedback obtained from the students, the parents, the teachers, the employees and the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

176

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://acscollegeonde.ac.in/wp-content/uploads/National-Assessment-and-Accreditation-Council-Contact-information-20-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community association to sensitize the students towards community needs to bring communal transformation in the surrounding tribal communities. Impact of extension activities in the neighborhood communities: The students actively participated in social service activities leading to their overall development. The college has the National Service Scheme (NSS) and Department of Lifelong Learning and Extension (DLLE) effectively for the extension activities. Through these departments, the institution undertakes various extension activities in the neighborhood communities. At present, the strength of the NSS unit is 150 volunteers. Every year, the college selects a village in the vicinity, organizes a camp for seven days and takes up cleanliness, village survey, and other constructive works. Impact of extension activities in sensitizing students to social issues and holistic development: The college sensitises the students as well as villagers about the significance of social issues like conservation of water, Swachh Bharat Abhiyan, Environmental Pollution, Personal Health and Hygiene, Road Safety and AIDS Awareness Rallies etc. The college has also organized several social activities like Gram Swachhta Abhiyan, Tree Plantation, Blood Donation Camp and Blood Group Check-Up, Health Check-Up Camps and Organ Donation Awareness Programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

358

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has five acres of land of its own on which it has developed three buildings for administrative and academic purposes. The details of infrastructure and physical facilities are as follows:

There are 8 classrooms in the college with sufficient space and well ventilated as per the requirement. All the classrooms have blackboards and the facilities for movable projector. They are well illuminated with natural and electric light system.

Spacious library with a reading room in the area of 2400 sq. ft.

Separate laboratories for each course are available to conduct practicals. All the laboratories have required instruments to give hands on experience to all the undergraduate students.

For physically disabled students, ramps are available wherever necessary.

Staff room is there in the college.

Examination control room is available.

CAP center is available.

The institution has LCD projectors for effective delivery of lectures.

Botanical garden with medicinal plants is available.

The college has ICT Lab with 10 computers.

Seminar hall with ICT facilities is available.

Separate NSS office is there in the college.

The college has open stage for cultural activities.

There is a library in the college with reading rooms.

The college has separate principal cabin, administrative office, IQAC office,

College canteen provides hygienic food at very low, affordable cost.

Above facilities are adequate and utilized for teaching-learning and conducting co-curricular activities in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution organizes various cultural activities, sports and games etc. The required facilities for cultural activities, sports and games etc. are available in the institution. They are as follows:

- Open stage: The openstage is used for cultural activities. We use open air stage for cultural activities and Yoga.
- Seminar Hall: In the seminar hall public address mike system and others essential amenities are available for organizing various activities and competitions like debate, elocution, quiz, Saree day, Tie Day and etc.
- Playground: It is used for conducting of various sports events like Badminton, Kho-Kho, Volleyball and Cricket etc.
- Gymkhana: The institution has well-equipped gymkhana and facilities for indoor games like Weight Lifting, Power Lifting, Chess, Carom etc.



- One collar attached with aqua guard is installed for clean and safe drinking water for students.
- Fire extinguishers are available at different locations.
- The college has formed groups of staff and students for planning academic, sports and cultural activities. In addition, the college has large stock of sports equipments like Carom, Chess, Badminton, Cricket kit, Volleyball etc., for cultural activities. Musical activities like Tabla and Harmonium etc. are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.66

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has purchased software that is Library Manager for the automotion of lirbrary.

- Name of the ILMS software- Library Manager
- Nature of automation (fully or partially)-Partially
- Version-2.0
- Year of automation-2018

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2148

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has developed ICT laboratory. Facilities for the ICT Lab are provided as per the requirement of students and teachers. There are 10 computers with well configuration, a UPS for backup and internet facility. Three computers are in the administrative office. The college has Seminar Hall with one computer, projector, screen and internet facility. Department of Chemistry has a computer, printer and Wi-Fi facility. The institution has provided five computers for the assessment of university answer books. The college has purchased examination software for the results of F.Y. and S.Y. examinations. The college has lease connection of internet with 10 MBPS speed.

The library of the college has purchased the Library Manager Software for issuing and returning purposes. It has also two computers for the same purpose.

The parent university delivers question papers online mode. The college has one computer, two Xerox machines, one stabilizer, face reading camera. The college has provided a computer and printer to IQAC.

The college has provided Wi-fi facility to students and teachers for their academic purposes.

The college has installed CCTV Cameras for safety and security purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

16

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratory instruments are regularly maintained on hire basis by the service provider. Calibration of instruments is done. Service engineers from manufacturing companies are called for the repairs if any. Annual maintenance of software is done by the service provider as and when required. Furniture and fixtures are centrally repaired as per the requirement. Policies for utilization of library is kept open during long vacations for the benefit of the students. Regular up-gradation is carried out for hardware and software. Policies for utilization of available computers are distributed in departments, office and library and for administrative work as per the requirement and load of the work. Regular maintenance is carried out for gymnasium, sports equipment and sport materials and other facilities. Many medicinal plants and plants required for practical purposes are maintained in the botanical garden. Need based repair work of furniture and fixtures including electrical appliances like fan, A.C., CCTV, Equipment like photocopy machines and sound system as when required. Experts and technicians visit as per need for maintenance of printers and copiers. Work like cartilage refill and toner change is done as per need. Parking places are maintained and the parking boards are also displayed for the systematic parking of vehicles.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

## 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

372

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

01

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://acscollegeonde.ac.in/wp-content/uploads/Certificate-course-in-English-speaking-Course.pdf">https://acscollegeonde.ac.in/wp-content/uploads/Certificate-course-in-English-speaking-Course.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the guidelines laid down by the government of Maharashtra from the academic year 2019-20, the constitution of the students' council was not established. Moreover, the institution takes feedback from the students when required. Furthermore, the college has a culture of involving students in various activities and committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has taken the initiative for registration of the Alumni Association. Moreover, the college has a culture of inviting alumni on various occasions. The college takes feedback from them in order to improve accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To provide value-based quality education to predominantly tribal children of this area by providing access to higher education and bring them out from the lowest economic strata into the mainstream by way of their all-around development and economic upliftment.

**Mission:** To provide the best quality education through institutions with an adequate infrastructure to make the educational system compatible in every sense while accomplishing our vision and mission to inculcate human values and socially responsible citizens, self-reliance and support to their families resulting in area development.

The college, run by Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratishtan, Onde, is the only degree college in the remote and interior tribal area of Vikramgad tehsil in Palghar district. All the members of Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratishtan, Onde are experts in various fields who help to maintain the quality education for the local populace in the area. The management, the Principal of the college, and faculty members work together for the effective implementation of the policies. Qualified staff is appointed and the best infrastructure is provided to impart quality educational facilities to the students.

IQAC works for maintaining a quality culture with proper planning in consultation with the College Development Committee, the Principal and heads of departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has practices of decentralization and participative management through formulating different committees like Examination, sports, cultural, NSS and Magazine committees and so on. The committees consist of junior and senior faculty members along with the principal, staff secretary, program officers, coordinators and HODs of the respective departments of the college that helps in grooming leadership at various levels. The institute promotes a culture of participatory management at all levels and is monitored by LMC and CDC committees. Various cultural activities are organized by the institution in collaboration with the NSS department and other college committees.

**Participative Management:** The principal of the college has formed various committees and assigned various responsibilities for the smooth conduction of Teaching- Learning process and Co-Curricular and Extra Curricular activities. The committees like IQAC, Admission Committee, Examination Committee, Women Development Cell, Student Grievance Committee, Placement Cell, Research Cell, Purchase Committee and so on. All the heads of the committees are given the freedom to take the decision with the consensus of all members.

? Case study:

Covid Awareness Program (Duration- 08th October 2020)

The college decided to organize a program on Covid Awareness Program. The main motto of the program is to make aware of the Cause, precautions and treatment of Covid-19 (Corona Virus) among the students and people in tribal areas of Vikramgad.

The management in coordination with the principal, HODs, chairpersons of the different committees and NSS program officers monitors and evaluates the planning and policies of the program.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

? Grievance Redressal Mechanism:

? The college has a Sexual Harassment Committee, Anti-Ragging Committee, Internal Complaint Committee (ICC) and Discipline Committee for Redressal of the Students and the Faculty Grievances.

? Placement cell:

? Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off campus.

? College Committees :

? Different committees play an important role in the execution of responsibilities and activities on campus. The college seeks decentralization of power structure through the various committees.

**Curriculum Development:** A teacher from the English department worked as a member of the Syllabus Committee formed by the University of Mumbai. The college strictly adheres to the rules and regulations of the parent university.

**Examination and Evaluation:** The college conducts the examinations of the First and Second years on behalf of the university. In the pandemic situation, the college has conducted all examinations online as per the guidelines of the University of Mumbai.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is run by the Sanstha that is Sanjivan, Gramin Vaidyakiya and Samajik Sahayata Pratishthan. The following committees are supervised by the Principal for the smooth functioning of the institution.

College Development Committee

IQAC

Examination Committee

? Placement cell:

? Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off campus.

? College Committees :

? Different committees play an important role in the execution of responsibilities and activities on campus.

? Administrative Setup:

? The Administrative Setup consists of the principal followed by Faculty In-charge, Head Clerk, Junior Clerk, Assistants and Attendants.

? The departmental organization includes the heads of Departments, Assistant Professors, and laboratories. Assistant, Lab. Attendant and peon.

? The Formal organizational structure of the library staff

includes the Librarian, Library attendant and peon.

? Service Rule:

? For the service rules and regulations, the college follows the rules and regulations laid down by the University of Mumbai, UGC-New Delhi and the Government of Maharashtra.

? Bombay University Act- 1974

? UGC Regulations 2019

? Maharashtra Public University Act, 2016

? College Code of Conduct:

? Grievance Redressal Mechanism:

? The college has a Sexual Harassment Committee, Anti-Ragging Committee, Internal Complaint Committee (ICC) and Disciplinary Committee for Redressal of the Student's and the Faculty's Grievances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://acscollegeonde.ac.in/wp-content/uploads/6-2-2-Organogram-of-the-institution.pdf">https://acscollegeonde.ac.in/wp-content/uploads/6-2-2-Organogram-of-the-institution.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

? SGV & SSP's Arts, Commerce and Science College, Onde Vikramgad trust the contribution of employees towards the overall development and progress of the college.

? Following welfare measures are there for teaching and non-teaching staff.

? Study leave: For Research work / FIP/FDP/ etc.

? Duty leave: Participation in Seminars, Conference and Workshops, etc.

? Medical leave: The faculty and staff are allowed to take medical leave in the case of medical issues.

? Maternity leave: The female faculty are allowed to take maternity leaves.

? Paternity leave: The male faculty and staff are allowed to take paternity leaves.

? Medical Reimbursement: The faculty and staff receive the medical expenses from the state government and such proposals are forwarded to Joint Director's office through the college.

? Appreciation of Staff: Faculty members are felicitated for their outstanding performance.

? College has a well-equipped computer lab and classrooms with I.C.T facilities.



? Along with this college has the following facilities for faculty and students

- o Internet Facility
- o Canteen Facility
- o Gymnasium, sports and Yoga Facilities.
- o Parking Facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**? Performance appraisal system for teaching staff:**

The college has a performance-based Appraisal system for the

teaching staff following the regulations, of 2010. The college follows the guidelines of UGC regulation, 2018.

Every academic year IQAC collects the API-PBAS form from all the faculty members. The faculty performance is assessed by the HODs, IQAC-Coordinator and the Principal to takenecessary action.

? The teacher's performance appraisal consists of:

? Teaching, Learning and Evaluation related activities

? Professional Development, Co-curricular and extension activities.

? Research and Academic Contributions

? Evaluation by Students:

The college collects structural feedback from students on teachers' performance at the end of every academic year for further improvement and implementation.

? Performance Appraisal system for non-teaching staff:

? Confidential reports: The performance of non-teaching staff is evaluated by the office superintendent, Head of the concerned departments, and finally evaluated by the principal of the institution.

? Other Information: The studentsuggestion box is another mechanism; it includes the level of satisfaction of students with the service provided by staff. Their suggestion is also considered for the evaluation of teaching and non-teaching staff.

For Non- Teaching staff, there is no appraisal system in place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly.

? Internal Audit - It is conducted every financial year by the institution. (SGV & SSP's Sanstha, Onde, Vikramgad)

? External Audit - The Audit is carried out by an external audit team.

? Government Audit - It is conducted by the Administrative Officer, Senior Auditor and Accountant General.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The fee collected under various heads is utilised for the development of the college.

Government Grant is disbursed to the teaching and Non- Teaching staff.

Scholarship received from the government (Aided and Unaided)

University Examination Remuneration is disbursed to the staff.

Backward Class Book Bank Grant is utilised for purchasing books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC suggested to develop a new website for the college
2. It suggested to conduct online lectures using different ICT tools
3. It suggested to take safety measures during COVID-19 pandemic
4. To conduct workshops
5. To collect online feedback and SSS from various stakeholders
6. IQAC encouraged faculty to attend orientation, refresher courses, seminars, conferences and workshops.
7. It suggested to provide scholarships at the institutional level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Strengthening of feedback mechanism:** Feedback from stakeholders is of paramount importance in the maintenance and augmentation of quality in the Institution. A system of obtaining feedback on academic matters, administrative services, infrastructural facilities and other matters is in place. This is then constructively utilised for making incremental improvements in our quality standards. This feedback mechanism has been strengthened by seeking online feedback from students. A feedback module comprising a predesigned questionnaire prepared by the IQAC was developed and linked to the website in order to facilitate the recording of the feedback. Feedback was then obtained from stakeholders on four aspects namely overall institutional performance, curriculum, and teachers.

File Description	Documents
Paste link for additional information	<a href="https://acscollegeonde.ac.in/ssr-docs/">https://acscollegeonde.ac.in/ssr-docs/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://acscollegeonde.ac.in/wp-content/uploads/National-webinar-on-ecological-footprints.pdf">https://acscollegeonde.ac.in/wp-content/uploads/National-webinar-on-ecological-footprints.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has taken initiatives for the promotion of gender equity in terms of Safety and Security. Equal treatment is given to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political or another opinion, national or social origin, property, birth, or another status. Gender sensitivity is an inherent value in the cultural ethos of the institute. Safety and Security: The identity card is compulsory for entry to the premises of the college. CCTV cameras have been installed inside the premises of the college security, especially for girls and women. Several programs are organized for sensitizing gender equity and woman-related issues. A common room has been allocated to girls students for personal and resting purposes. For safety and security purposes, the college has displayed a board stating that " No molestation of women will be tolerated in premises of the college" The college has followed the norms of Covid-19 strictly for students, staff and visitors. A sanitary pad automated dispenser machine is installed. The college has committees like Discipline Committee, Anti-Ragging Committee, Women Development Cell and Grievance Redressal Cell took the necessary action on sensitive issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://acscollegeonde.ac.in/wp-content/uploads/7.1.1-Measures-initiated-by-the-institution-for-promotion-of-gender-equity.pdf">https://acscollegeonde.ac.in/wp-content/uploads/7.1.1-Measures-initiated-by-the-institution-for-promotion-of-gender-equity.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management:**

The college has Campus Cleaning Committee to address cleanliness issues. Regular cleaning of the college is done. Organic waste is disposed of in compost pits. Dustbins are kept for collecting garbage wherever necessary.

**Liquid Waste Management:** A drainage system is available in the college for the chemicals released from the laboratories. Sand bath trays are used for hazardous chemicals. And such chemicals are diluted before being released into the drainage system. Wastewater from the Botany and Zoology laboratories is used for botanical gardens.

**E-waste management:** E-Waste management drives are carried out periodically. Repairable equipment and instruments are repaired and reused and irreparable electronic or electric devices are disposed of properly.



**Waste Recycling System:** UPS batteries are recycled with care. Repairable equipment/instruments like CPUs and monitors are repaired and reused. Outdated and scrapped answer books are given for recycling. On one side printed papers are reused for rough work and print for editing and proofreading purposes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://acscollegeonde.ac.in/wp-content/uploads/7.1.3-facilities-in-the-Institution-for-the-management-of-the-following-types-of-degradable-and-non-degradable-waste.pdf">https://acscollegeonde.ac.in/wp-content/uploads/7.1.3-facilities-in-the-Institution-for-the-management-of-the-following-types-of-degradable-and-non-degradable-waste.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

**4. Ban on use of Plastic**

**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college undertakes various initiatives in the form of celebration of days of eminent personalities national festivals, NSS Day, International Women's Day and other such activities so as to provide for an inclusive environment by bringing students and teachers with diverse backgrounds on a single platform. For creating an inclusive environment, these functions help in developing harmony towards culture, region and linguistics and also communal social economics and other diversities. A convocation ceremony is conducted every year, where the convocation address is delivered to inspire and motivate the students for future journeys.

Two important national festivals, Republic Day and Independent Day are celebrated every year in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the very beginning of the academic year, students are made aware of the code of conduct of the institution which teaches the students responsibilities and proper conduct in the college.

The courses framed by the parent university include Human Rights and the Constitution. Courses like Business Communication and Environment Studies teach business and computer ethics and environmental awareness to the students. Constitution Day, National Voters Day, and Fundamental Duties Day are some days of significance that are commemorated every year by the college. All mandatory committees like Grievance Redressal Committee, Anti-Ragging Cell, and Anti-Sexual Harassment Cell are active and functioning.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national festivals and birth and death anniversaries of great Indian personalities with enthusiasm. Our students are on a mission toward a better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities are imbibed among young minds through the exhibitions and programs conducted on these days. The institution practices a pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes national festivals and birth/death anniversaries of great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it.

Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of the Constitution. On this day, various formal events include a flag hoist followed by a "constitution awareness program" in which students and staff members got information about their duties towards our nation and the rights given to them by our constitution. By organizing such types of events institute does its share to immerse patriotism and awareness in the next generation.

Independence Day- It is celebrated every year in the institutions. It is a grand event marked with the flag hosted by the Chief Guest.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice: 1**

**Title: Online Teaching Programme**

**Goals:** To assist the students in introducing the teaching and learning process

**Context:** The Online Teaching-Learning Process was adopted as the best practice during the Covid -19 Pandemic situation as lectures were not possible in person. **Implementation:** This practice was effectively implemented through whats apps, google meet, Google Classroom, and Zoom applications. Teachers and the taught were in contact for the teaching-learning and evaluation process.

**Evidence of Success:** Teachers completed the portion of the respective semesters. The evaluation process was also completed smoothly.

**Problems encountered and Resources required:** There was a problem with the internet connection to adopt this practice. It was not affordable for tribal students to purchase Android phones.

**Best Practice: 2**

**Title:** Tree Plantation

**Goals:** 1.To conserve the global environment and achieve a sustainable society 2. To contribute towards increasing forest and tree cover **Context:**It is our foremost duty to protect the environment. Unless and until awareness is created among the young generation to protect and save the environment, corrective measures cannot be initiated.

**Implementation:** Various kinds of saplings have been planted in the premises of the college.

**Evidence of Success:**With these activities, our students were aware of various things that are beneficial to the protection of the environment.

**Problems Encountered and Resources Required:**Our college is in a tribal area. Due to the ignorance of the people, it is very difficult to convince the people about any awareness programme.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

Our vision is to provide value-based quality education to children of predominantly tribal areas by providing access to higher education and bringing them out from the lowest economic strata into the mainstream by way of overall development and economic upliftment. Our mission is to inculcate human values and socially responsible citizens, self, reliance and support to their families resulting in area development. According to our vision and mission, we are trying to inculcate social values among the students. Students are trained to prepare various types of innovative teaching aids. Training regarding this is provided to the students. Under the guidance of teachers, students prepare innovative teaching aids which are used for classroom teaching, conducting tests, and creating scientific temper and social awareness among different areas as well as schools, Students are also involved in the preparation of posters related to various environmental and social issues. Training regarding this is provided to the students to prepare posters which are used on different occasions. Similarly, students are provided with technical teaching. i.e. use of hand and power tools. By using waste materials, they prepare science projects and scientific equipment.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**Time Table:** The Time table committee prepares Time-Table of each class properly as per the guidelines of the Board of Studies of respective subjects and University and periodically it is monitored for effective implementation. Master Time-Table is also prepared and followed.

**Academic Calendar:** Academic Calendar is prepared at the beginning of the academic year which includes all components such as admission, teaching, examination, academic, co-curricular and extracurricular activities in compliance with the directives of the University and UGC of a minimum of 180 days. Academic programme to meet the designed academic plan and academic calendar is followed. Principal, Management and Governing Council are involved for the necessities of their role.

**Teaching Plan:** It is prepared by each faculty for the regular lectures allotted to them. Faculties decide the topics to be covered and the dates of completion of the syllabus as per the lectures allotted to them. The Principal /H.O.D monitor the effective implementation of their teaching plans.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, the last working day of the semester and dates for semester-end examinations.

The academic calendars help faculty members to plan their



respective course delivery, research work, and academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the teaching plans prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, projects, practicals, tutorials and group discussions are parts of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The teacher of the respective course prepares question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed and approved by the departmental Head. The internal assessment test Time-Table is prepared, displayed on the notice board and circulated among students by the examination committee. And the internal assessment is conducted as per the schedule. Conduction of laboratory experiments and viva, and submission of records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

128

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on

**programs during the year**

128

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Each programme in Arts, Commerce and Science College, Onde offers at least one course that integrates issues related to either gender or environment or human values or professional ethics. The Department of Botany works on environmental waste plants occurred on campus and produces compost every year. Department of Environmental Science and Botany orientated work culture based on a sustainable way of life that involves the integration of water quality, air quality, education and healthcare, agriculture, innovation and human values. The college has skill development education by introducing courses in UG programmes like Environmental Studies, Botany, Business Communication and zoology. A core course on Environment studies is included in all UG programmes. Environment Awareness Camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. The days such as Environment Day, Earth Day and Water Day are annually celebrated to inculcate the values of the environment among students. In addition to this, Women Development Cell conducts programmes related to gender issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

526

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://acscollegeonde.ac.in/feedback-reports-20-21/">https://acscollegeonde.ac.in/feedback-reports-20-21/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

1320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

553

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students after admission to the programme. Students admitted in various disciplines are categorized into slow and advanced learners on the basis of their performance in test conducted by the department. The institution has identified special measures to bridge the gap between the slow learners and the advanced learners and improve their performance. For slow learners remedial teaching is conducted with an aim to improve the academic performance. This practice is initiated as a part of blended learning system for the students having different learning capabilities. This practice helps the learners to improve subject knowledge and helps them to make themselves comfortable in the concern subjects in comparison with other students. Personal counseling and especial coaching and attention are offered by the subject teacher from time to time. Simple and standard notes are provided. Advanced learners are guided for seminars, research projects, and Avishkar Research Convention. For interested learners, coaching for competitive examinations is also provided. Advanced learners are encouraged to participate in co-curricular and extra-curricular activities. Similarly, they are motivated to use advanced study materials and reference books.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
573	23

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order to impart advance knowledge to learners, teachers make use of student centric learning approach. And hence, faculty tried to ensure effective teaching through experiential learning, participative learning and problem-solving methodologies. As a part of experiential learning methodology (i) the learners from science stream are motivated to do experiments in the laboratory. Online resources such as simulations, videos and images were used to demonstrate the experiments. (ii) DLLE students completed projects based on field visit. (iii) NSS volunteers conducted survey based projects to understand the problems of the society at large (iv) Assignments, Group Discussions, workshop on writing letters and Learners' seminars were used as participative learning methodologies. Advanced learners were encouraged and guided for undertaking research projects and their presentation in Avishkar Research Convention. Learners were encouraged for tree plantation at their own premises. Learners were encouraged to make local populace aware of Covid-19 pandemic as a part of problem solving.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. And the Academic Year 2020-21 experienced unpredicted restriction on physical interactions between Teachers and Learners due to Covid-19 pandemic. This

situation during the academic Year 2020-21 shifted the teaching-learning process from physical platform to online platform. For this, institution has used zoom, google meet and google class room as a LMS. Faculty provided students audios, videos, meetings, recordings, assignments, quiz etc. Faculty were trained and encouraged for optimum use of this platform. Whats App was used for communications with learners regarding lectures, assignment and schedules, and to address their difficulties. Faculty recorded online lectures and posted them on google class room and whatsapp so that students could access and get queries addressed. Teachers used various ICT tools such as Whiteboard, Google, Google meet, instead of chalk-board method and used Power Point Presentations, YouTube videos for effective teaching. For assignments, Google Forms were used. Google classroom, Google meet, zoom, and whatsapp platforms were used by some teachers for effective communication and sharing the study materials with learners.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year



23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

144

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency

and mode. Write description within 200 words.

Being affiliated to the University of Mumbai, evaluation norms laid down by the University are strictly followed by the institution. Examination committee of the college conducts training programs to implement the evaluation reforms made by the University prior to its implementation. Evaluation reforms initiated by the college are in line with University guidelines. The examination committee conducts internal assessment examinations as per the guidelines of the parent university and the same is displayed on the college notice board. Students are made aware of the evaluation process during the orientation programme at the beginning of the semester. The notices regarding examinations are circulated in the classrooms and also displayed on the notice board.

Examinations of the first year and the second year are conducted at the college level on behalf of the parent university while the third year examination is conducted by the University. The examination Department of the college looks after smooth conduction of internal assessment. Teachers conduct internal examinations of concerned subjects. Students complete projects on different topics assigned by the subject teacher. The subjects which include internal, practical examinations or tests are also conducted as per the syllabus in a stipulated time.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Examination Department of the college conducts the internal examinations of Arts, Commerce and Science streams. The concerned faculty members in consultation with the Examination Department circulate the schedule of Internal assessment. All the internal examinations are conducted in a transparent, time -bound and efficient manner. If the examination department receives a complaint regarding the examination.

If there are any grievances regarding internal examinations, students can approach the head of the Examination Department. An application duly stating the grievances is to be submitted to the examination department. Having gone through application, the Examination Department forwards it to the principal. The principal in consultation with faculty member takes necessary action to resolve the grievances as soon as possible.

If the students have other grievances regarding the examination such as absent remark for internal assessment or term end examination in statements of marks, college obtains application from the students. Then applications of students and marks obtained by student are communicated to the University through the principal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The parent University frames the curriculum of several courses of all the programmes. Programme and course outcomes are provided in the curriculum of respective course. At the beginning of the academic year, every teacher is made aware of them in the workshops conducted by the Board of Studies of respective subject. And then, teachers made the students aware of course outcomes by conducting the syllabus workshops in the class room. The programme and course outcomes are also displayed on the departmental notice boards and college website so as to make the students aware of them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://acscollegeonde.ac.in/course-outcome/">https://acscollegeonde.ac.in/course-outcome/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to University of Mumbai. It offers undergraduate courses under the faculty of Arts, Commerce and Science. The college follows the programmes and courses designed by the parent University. Programme outcomes and course outcomes are provided in the syllabus of the respective course. The college evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through Mid -Semester examinations, End-Semester examinations, assignments, practicals, projects and presentations and so on. These are also evaluated by the college through feedback obtained from the students, the parents, the teachers, the employees and the alumni.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

176

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://acscollegeonde.ac.in/wp-content/uploads/National-Asse ssment-and-Accreditation-Council-Contact-information-20-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and**

**non-government agencies during the year**

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community association to sensitize the students towards community needs to bring communal transformation in the surrounding tribal communities. Impact of extension activities in the neighborhood communities: The students actively participated in social service activities leading to their overall development. The college has the National Service Scheme (NSS) and Department of Lifelong Learning and Extension (DLLE) effectively for the extension activities. Through these departments, the institution undertakes various extension activities in the neighborhood communities. At present, the strength of the NSS unit is 150 volunteers. Every year, the college selects a village in the vicinity, organizes a camp for seven days and takes up cleanliness, village survey, and other constructive works. Impact of extension activities in sensitizing students to social issues and holistic development: The college sensitises the students as well as

villagers about the significance of social issues like conservation of water, Swachh Bharat Abhiyan, Environmental Pollution, Personal Health and Hygiene, Road Safety and AIDS Awareness Rallies etc. The college has also organized several social activities like Gram Swachhta Abhiyan, Tree Plantation, Blood Donation Camp and Blood Group Check-Up, Health Check-Up Camps and Organ Donation Awareness Programme.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

6



File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

358

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

Nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has five acres of land of its own on which it has developed three buildings for administrative and academic purposes. The details of infrastructure and physical facilities are as follows:

There are 8 classrooms in the college with sufficient space and well ventilated as per the requirement. All the classrooms have blackboards and the facilities for movable projector. They are well illuminated with natural and electric light system.

Spacious library with a reading room in the area of 2400 sq. ft.

Separate laboratories for each course are available to conduct practicals. All the laboratories have required instruments to give hands on experience to all the undergraduate students.

For physically disabled students, ramps are available

wherever necessary.

Staff room is there in the college.

Examination control room is available.

CAP center is available.

The institution has LCD projectors for effective delivery of lectures.

Botanical garden with medicinal plants is available.

The college has ICT Lab with 10 computers.

Seminar hall with ICT facilities is available.

Separate NSS office is there in the college.

The college has open stage for cultural activities.

There is a library in the college with reading rooms.

The college has separate principal cabin, administrative office, IQAC office,

College canteen provides hygienic food at very low, affordable cost.

Above facilities are adequate and utilized for teaching-learning and conducting co-curricular activities in the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution organizes various cultural activities, sports and games etc. The required facilities for cultural activities, sports and games etc. are available in the

institution. They are as follows:

- **Open stage:** The openstage is used for cultural activities. We use open air stage for cultural activities and Yoga.
- **Seminar Hall:** In the seminar hall public address mike system and others essential amenities are available for organizing various activities and competitions like debate, elocution, quiz, Saree day, Tie Day and etc.
- **Playground:** It is used for conducting of various sports events like Badminton, Kho-Kho, Volleyball and Cricket etc.
- **Gymkhana:** The institution has well-equipped gymkhana and facilities for indoor games like Weight Lifting, Power Lifting, Chess, Carom etc.
- One collar attached with aqua guard is installed for clean and safe drinking water for students.
- Fire extinguishers are available at different locations.
- The college has formed groups of staff and students for planning academic, sports and cultural activities. In addition, the college has large stock of sports equipments like Carom, Chess, Badminton, Cricket kit, Volleyball etc., for cultural activities. Musical activities like Tabla and Harmonium etc. are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

10

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.66

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has purchased software that is Library Manager for the automotion of lirbrary.

- Name of the ILMS software- Library Manager
- Nature of automation (fully or partially)-Partially
- Version-2.0
- Year of automation-2018

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

2148

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has developed ICT laboratory. Facilities for the ICT Lab are provided as per the requirement of students and teachers. There are 10 computers with well configuration, a UPS for backup and internet facility. Three computers are in the administrative office. The college has Seminar Hall with one computer, projector, screen and internet facility. Department of Chemistry has a computer, printer and Wi-Fi facility. The institution has provided five computers for the assessment of university answer books. The college has purchased examination software for the results of F.Y. and S.Y. examinations. The college has lease connection of internet with 10 MBPS speed.

The library of the college has purchased the Library Manager Software for issuing and returning purposes. It has also two computers for the same purpose.

The parent university delivers question papers online mode. The college has one computer, two Xerox machines, one stabilizer, face reading camera. The college has provided a computer and printer to IQAC.

The college has provided Wi-fi facility to students and teachers for their academic purposes.

The college has installed CCTV Cameras for safety and security purpose.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

<b>16</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded
<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>D. 10 - 5MBPS</b>
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Laboratory instruments are regularly maintained on hire basis by the service provider. Calibration of instruments is done.	



Service engineers from manufacturing companies are called for the repairs if any. Annual maintenance of software is done by the service provider as and when required. Furniture and fixtures are centrally repaired as per the requirement. Policies for utilization of library is kept open during long vacations for the benefit of the students. Regular up-gradation is carried out for hardware and software. Policies for utilization of available computers are distributed in departments, office and library and for administrative work as per the requirement and load of the work. Regular maintenance is carried out for gymnasium, sports equipment and sport materials and other Facilities. Many medicinal plants and plants required for practical purposes are maintained in the botanical garden. Need based repair work of furniture and fixtures including electrical appliances like fan, A.C., CCTV, Equipment like photocopy machines and sound system as when required. Experts and technicians visit as per need for maintenance of printers and copiers. Work like cartilage refill and toner change is done as per need. Parking places are maintained and the parking boards are also displayed for the systematic parking of vehicles.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

372

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

01

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://acscollegeonde.ac.in/wp-content/uploads/Certificate-course-in-English-speaking-Course.pdf">https://acscollegeonde.ac.in/wp-content/uploads/Certificate-course-in-English-speaking-Course.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil

**Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

As per the guidelines laid down by the government of Maharashtra from the academic year 2019-20, the constitution of the students' council was not established. Moreover, the institution takes feedback from the students when required. Furthermore, the college has a culture of involving students in various activities and committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has taken the initiative for registration of the Alumni Association. Moreover, the college has a culture of inviting alumni on various occasions. The college takes feedback from them in order to improve accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To provide value-based quality education to predominantly tribal children of this area by providing access to higher education and bring them out from the lowest economic strata into the mainstream by way of their all-around development and economic upliftment.

**Mission:** To provide the best quality education through institutions with an adequate infrastructure to make the educational system compatible in every sense while accomplishing our vision and mission to inculcate human values and socially responsible citizens, self-reliance and support to their families resulting in area development.

The college, run by Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratishthan, Onde, is the only degree college in the remote and interior tribal area of Vikramgad tehsil in Palghar district. All the members of Sanjeevan Gramin Vaidyakiya and Samajik Sahayata Pratishthan, Onde are experts in various fields who help to maintain the quality education for the local populace in the area. The management, the Principal of the college, and faculty members work together for the effective implementation of the policies. Qualified staff is appointed and the best infrastructure is provided to impart quality educational facilities to the students.

IQAC works for maintaining a quality culture with proper planning in consultation with the College Development Committee, the Principal and heads of departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has practices of decentralization and participative management through formulating different committees like Examination, sports, cultural, NSS and Magazine committees and so on. The committees consist of junior and senior faculty members along with the principal, staff secretary, program officers, coordinators and HODs of the respective departments of the college that helps in grooming leadership at various levels. The institute promotes a culture of participatory management at all levels and is monitored by LMC and CDC committees. Various cultural activities are organized by the institution in collaboration with the NSS department and other college committees.

**Participative Management:** The principal of the college has formed various committees and assigned various responsibilities for the smooth conduction of Teaching-Learning process and Co-Curricular and Extra Curricular activities. The committees like IQAC, Admission Committee, Examination Committee, Women Development Cell, Student Grievance Committee, Placement Cell, Research Cell, Purchase Committee and so on. All the heads of the committees are given the freedom to take the decision with the consensus of all members.

? Case study:

Covid Awareness Program (Duration- 08th October 2020)

The college decided to organize a program on Covid Awareness Program. The main motto of the program is to make aware of the Cause, precautions and treatment of Covid-19 (Corona Virus) among the students and people in tribal areas of Vikramgad.

The management in coordination with the principal, HODs, chairpersons of the different committees and NSS program officers monitors and evaluates the planning and policies of the program.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

#### ? Grievance Redressal Mechanism:

? The college has a Sexual Harassment Committee, Anti-Ragging Committee, Internal Complaint Committee (ICC) and Discipline Committee for Redressal of the Students and the Faculty Grievances.

#### ? Placement cell:

? Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off campus.

#### ? College Committees :

? Different committees play an important role in the execution of responsibilities and activities on campus. The college seeks decentralization of power structure through the various committees.

**Curriculum Development:** A teacher from the English department worked as a member of the Syllabus Committee formed by the University of Mumbai. The college strictly adheres to the rules and regulations of the parent university.

**Examination and Evaluation:** The college conducts the examinations of the First and Second years on behalf of the university. In the pandemic situation, the college has conducted all examinations online as per the guidelines of the University of Mumbai.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is run by the Sanstha that is Sanjivan, Gramin Vaidyakiya and Samajik Sahayata Pratishtan. The following committees are supervised by the Principal for the smooth functioning of the institution.

College Development Committee

IQAC

Examination Committee

? Placement cell:

? Placement Cell helps and guides the students to seek job opportunities through placement drives conducted on and off campus.

? College Committees :

? Different committees play an important role in the execution of responsibilities and activities on campus.

? Administrative Setup:

? The Administrative Setup consists of the principal followed by Faculty In-charge, Head Clerk, Junior Clerk, Assistants and Attendants.

? The departmental organization includes the heads of Departments, Assistant Professors, and laboratories. Assistant, Lab. Attendant and peon.

? The Formal organizational structure of the library staff

includes the Librarian, Library attendant and peon.

? Service Rule:

? For the service rules and regulations, the college follows the rules and regulations laid down by the University of Mumbai, UGC-New Delhi and the Government of Maharashtra.

? Bombay University Act- 1974

? UGC Regulations 2019

? Maharashtra Public University Act, 2016

? College Code of Conduct:

? Grievance Redressal Mechanism:

? The college has a Sexual Harassment Committee, Anti-Ragging Committee, Internal Complaint Committee (ICC) and Disciplinary Committee for Redressal of the Student's and the Faculty's Grievances.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://acscollegeonde.ac.in/wp-content/uploads/6-2-2-Organogram-of-the-institution.pdf">https://acscollegeonde.ac.in/wp-content/uploads/6-2-2-Organogram-of-the-institution.pdf</a>
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
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File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

? SGV & SSP's Arts, Commerce and Science College, Onde Vikramgad trust the contribution of employees towards the overall development and progress of the college.

? Following welfare measures are there for teaching and non-teaching staff.

? Study leave: For Research work / FIP/FDP/ etc.

? Duty leave: Participation in Seminars, Conference and Workshops, etc.

? Medical leave: The faculty and staff are allowed to take medical leave in the case of medical issues.

? Maternity leave: The female faculty are allowed to take maternity leaves.

? Paternity leave: The male faculty and staff are allowed to take paternity leaves.

? Medical Reimbursement: The faculty and staff receive the medical expenses from the state government and such proposals are forwarded to Joint Director's office through the college.

? Appreciation of Staff: Faculty members are felicitated for their outstanding performance.

? College has a well-equipped computer lab and classrooms with I.C.T facilities.

? Along with this college has the following facilities for faculty and students

- o Internet Facility
- o Canteen Facility
- o Gymnasium, sports and Yoga Facilities.
- o Parking Facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**? Performance appraisal system for teaching staff:**

The college has a performance-based Appraisal system for the

teaching staff following the regulations, of 2010. The college follows the guidelines of UGC regulation, 2018.

Every academic year IQAC collects the API-PBAS form from all the faculty members. The faculty performance is assessed by the HODs, IQAC-Coordinator and the Principal to takenecessary action.

? The teacher's performance appraisal consists of:

? Teaching, Learning and Evaluation related activities

? Professional Development, Co-curricular and extension activities.

? Research and Academic Contributions

? Evaluation by Students:

The college collects structural feedback from students on teachers' performance at the end of every academic year for further improvement and implementation.

? Performance Appraisal system for non-teaching staff:

? Confidential reports: The performance of non-teaching staff is evaluated by the office superintendent, Head of the concerned departments, and finally evaluated by the principal of the institution.

? Other Information: The studentsuggestion box is another mechanism; it includes the level of satisfaction of students with the service provided by staff. Their suggestion is also considered for the evaluation of teaching and non-teaching staff.

For Non- Teaching staff, there is no appraisal system in place.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits regularly.

? Internal Audit - It is conducted every financial year by the institution. (SGV & SSP's Sanstha, Onde, Vikramgad)

? External Audit - The Audit is carried out by an external audit team.

? Government Audit - It is conducted by the Administrative Officer, Senior Auditor and Accountant General.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources



The fee collected under various heads is utilised for the development of the college.

Government Grant is disbursed to the teaching and Non-Teaching staff.

Scholarship received from the government (Aided and Unaided)

University Examination Remuneration is disbursed to the staff.

Backward Class Book Bank Grant is utilised for purchasing books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC suggested to develop a new website for the college
2. It suggested to conduct online lectures using different ICT tools
3. It suggested to take safety measures during COVID-19 pandemic
4. To conduct workshops
5. To collect online feedback and SSS from various stakeholders
6. IQAC encouraged faculty to attend orientation, refresher courses, seminars, conferences and workshops.
7. It suggested to provide scholarships at the institutional level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Strengthening of feedback mechanism: Feedback from stakeholders is of paramount importance in the maintenance and augmentation of quality in the Institution. A system of obtaining feedback on academic matters, administrative services, infrastructural facilities and other matters is in place. This is then constructively utilised for making incremental improvements in our quality standards. This feedback mechanism has been strengthened by seeking online feedback from students. A feedback module comprising a predesigned questionnaire prepared by the IQAC was developed and linked to the website in order to facilitate the recording of the feedback. Feedback was then obtained from stakeholders on four aspects namely overall institutional performance, curriculum, and teachers.**

File Description	Documents
Paste link for additional information	<a href="https://acscollegeonde.ac.in/ssr-docs/">https://acscollegeonde.ac.in/ssr-docs/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://acscollegeonde.ac.in/wp-content/uploads/National-webinar-on-ecological-footprints.pdf">https://acscollegeonde.ac.in/wp-content/uploads/National-webinar-on-ecological-footprints.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has taken initiatives for the promotion of gender equity in terms of Safety and Security. Equal treatment is given to all individuals irrespective of gender, race, caste, colour, creed, language, religion, political or another opinion, national or social origin, property, birth, or another status. Gender sensitivity is an inherent value in the cultural ethos of the institute. Safety and Security: The identity card is compulsory for entry to the premises of the college. CCTV cameras have been installed inside the premises of the college security, especially for girls and women. Several programs are organized for sensitizing gender equity and woman-related issues. A common room has been allocated to girls students for personal and resting purposes. For safety and security purposes, the college has displayed a board stating that " No molestation of women will be tolerated in premises of the college" The college has followed the norms of Covid-19 strictly for students, staff and visitors. A sanitary pad automated dispenser machine is installed. The college has committees like Discipline Committee, Anti-Ragging Committee, Women Development Cell and Grievance Redressal Cell took the necessary action on sensitive issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://acscollegeonde.ac.in/wp-content/uploads/7.1.1-Measures-initiated-by-the-institution-for-promotion-of-gender-equity.pdf">https://acscollegeonde.ac.in/wp-content/uploads/7.1.1-Measures-initiated-by-the-institution-for-promotion-of-gender-equity.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p><b>Solid waste management:</b></p> <p>The college has Campus Cleaning Committee to address cleanliness issues. Regular cleaning of the college is done. Organic waste is disposed of in compost pits. Dustbins are kept for collecting garbage wherever necessary.</p> <p><b>Liquid Waste Management:</b> A drainage system is available in the college for the chemicals released from the laboratories. Sand bath trays are used for hazardous chemicals. And such chemicals are diluted before being released into the drainage system. Wastewater from the Botany and Zoology laboratories is used for botanical gardens.</p> <p><b>E-waste management:</b>E-Waste management drives are carried out</p>
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periodically. Repairable equipment and instruments are repaired and reused and irreparable electronic or electric devices are disposed of properly.

**Waste Recycling System:** UPS batteries are recycled with care. Repairable equipment/instruments like CPUs and monitors are repaired and reused. Outdated and scrapped answer books are given for recycling. On one side printed papers are reused for rough work and print for editing and proofreading purposes.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://acscollegeonde.ac.in/wp-content/uploads/7.1.3-facilities-in-the-Institution-for-the-management-of-the-following-types-of-degradable-and-non-degradable-waste.pdf">https://acscollegeonde.ac.in/wp-content/uploads/7.1.3-facilities-in-the-Institution-for-the-management-of-the-following-types-of-degradable-and-non-degradable-waste.pdf</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. Landscaping with trees and plants</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>E. None of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path,</b></p>	<p><b>B. Any 3 of the above</b></p>
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**lights, display boards and signposts  
Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college undertakes various initiatives in the form of celebration of days of eminent personalities national festivals, NSS Day, International Women's Day and other such activities so as to provide for an inclusive environment by bringing students and teachers with diverse backgrounds on a single platform. For creating an inclusive environment, these functions help in developing harmony towards culture, region and linguistics and also communal social economics and other diversities. A convocation ceremony is conducted every year, where the convocation address is delivered to inspire and motivate the students for future journeys.

Two important national festivals, Republic Day and Independent Day are celebrated every year in the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

At the very beginning of the academic year, students are made aware of the code of conduct of the institution which teaches the students responsibilities and proper conduct in the college. The courses framed by the parent university include Human Rights and the Constitution. Courses like Business Communication and Environment Studies teach business and computer ethics and environmental awareness to the students. Constitution Day, National Voters Day, and Fundamental Duties Day are some days of significance that are commemorated every year by the college. All mandatory committees like Grievance Redressal Committee, Anti-Ragging Cell, and Anti-Sexual Harassment Cell are active and functioning.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on**

A. All of the above



Code of Conduct are organized	
File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national festivals and birth and death anniversaries of great Indian personalities with enthusiasm. Our students are on a mission toward a better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities are imbibed among young minds through the exhibitions and programs conducted on these days. The institution practices a pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes national festivals and birth/death anniversaries of great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it.

Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of the Constitution. On this day, various formal events include a flag hoist followed by a "constitution awareness program" in which students and staff members got information about their duties towards our nation and the rights given to them by our constitution. By organizing such types of events institute does its share to immerse patriotism and awareness in the next generation.

Independence Day- It is celebrated every year in the institutions. It is a grand event marked with the flag hosted

by the Chief Guest.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice: 1

**Title:** Online Teaching Programme

**Goals:** To assist the students in introducing the teaching and learning process

**Context:** The Online Teaching-Learning Process was adopted as the best practice during the Covid -19 Pandemic situation as lectures were not possible in person. **Implementation:** This practice was effectively implemented through whats apps, google meet, Google Classroom, and Zoom applications. Teachers and the taught were in contact for the teaching-learning and evaluation process.

**Evidence of Success:** Teachers completed the portion of the respective semesters. The evaluation process was also completed smoothly.

**Problems encountered and Resources required:** There was a problem with the internet connection to adopt this practice. It was not affordable for tribal students to purchase Android phones.

### Best Practice: 2

**Title:** Tree Plantation

**Goals:** 1.To conserve the global environment and achieve a

**sustainable society 2. To contribute towards increasing forest and tree cover** Context:It is our foremost duty to protect the environment. Unless and until awareness is created among the young generation to protect and save the environment, corrective measures cannot be initiated.

Implementation: Various kinds of saplings have been planted in the premises of the college.

Evidence of Success:With these activities, our students were aware of various things that are beneficial to the protection of the environment.

Problems Encountered and Resources Required:Our college is in a tribal area. Due to the ignorance of the people, it is very difficult to convince the people about any awareness programme.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness

Our vision is to provide value-based quality education to children of predominantly tribal areas by providing access to higher education and bringing them out from the lowest economic strata into the mainstream by way of overall development and economic upliftment. Our mission is to inculcate human values and socially responsible citizens, self, reliance and support to their families resulting in area development. According to our vision and mission, we are trying to inculcate social values among the students. Students are trained to prepare various types of innovative teaching aids. Training regarding this is provided to the students. Under the guidance of teachers, students prepare innovative teaching aids which are used for classroom teaching, conducting tests, and creating scientific temper and social awareness among different areas as well as

schools, Students are also involved in the preparation of posters related to various environmental and social issues. Training regarding this is provided to the students to prepare posters which are used on different occasions. Similarly, students are provided with technical teaching. i.e. use of hand and power tools. By using waste materials, they prepare science projects and scientific equipment.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To organise National e-Conference
2. To organise International e-Conference
3. To introduce a post-graduation course that is M. Sc. (Organic Chemistry)
4. To organise a workshop on career opportunities
5. To sign more MoUs with other institutions
6. To establish a Research Laboratory