Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**S.G.V. & S.S.P.ARTS, COMMERCE & SCIENCE COLLEGE, ONDE, TAL. VIKRAMGAD, DIST. PALGHAR (MAHARASHTRA)**
Name of the head of the Institution	**Hemantkumar Mangeshrao Pednekar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02520203294**
Mobile no.	**9322273795**
Registered Email	**ondecollege@yahoo.com**
Alternate Email	**iqacondecollege@gmail.com**
Address	**At. Post Onde, Tal.- Vikramgad, Dist.- Palghar**
City/Town	**Vikramgad**
State/UT	**Maharashtra**

Pincode	**401605**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sayyed Juned Allahabaksh**
Phone no/Alternate Phone no.	**02520203294**
Mobile no.	**7020531364**
Registered Email	**sayyedjuned2009@gmail.com**
Alternate Email	**iqacondecollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://ondevikramgadcollege.org/AQAR%20 2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://ondevikramgadcollege.org/Academi c%20Calendar%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.85**	**2018**	**02-Nov-2018**	**01-Nov-2023**

6. Date of Establishment of IQAC	**15-Jun-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Certificate course in Laboratory Safety (Basic)	03-Aug-2018 30	30
Certificate Course in English speaking	07-Sep-2018 15	23
Library - Reading awareness Programme, Palghar District	26-Sep-2018 01	77
Intercollegiate Kabbadi at University level	05-Feb-2018 01	12
Voter Literacy Programme	06-Oct-2018 01	75
Intercollegiate Volley Ball	27-Nov-2018 01	12
Certificate course in Laboratory Safety (Advance)	05-Dec-2018 30	30
Personality Development Programme	05-Jan-2019 1	45
Workshop on National Voter Day	25-Jan-2019 1	90
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
[View File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Conducted Value Added Courses 2. Carried out social oriented activities 3. Prepared teaching aids for different subjects 4. Applied and obtained ISO certification 5. Organized workshop on how to use OHP and ICT

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conducting value Added courses	Conducted certificate courses in English speaking and laboratory safety
Promotion of research	Miner research projects, Publication etc.
Social oriented activities	Yoga Din, Tree Plantation Rally at Vikramgad, Swachata mohim at College, Swachata Abhiyan at Vikramgad Rural Hospital, Anti Plastic Rally Cloth Bag Distribution at Vikramgad, Anti Tobacco Programme at College, Cleanness Programme, Palghar District Library Reading awareness Programme, NSS DAY Celebration, Tree Plantation at College, Blood Donatation Camp, Disaster Management Programme, Voter Literacy Programme, Poster Presentation Programme, Sanvidhan Din, Special Camp at Kawale Village, AIDS day, Online interaction of Prime minister with students, Campus Cleaning Programme, Workshop on National Voter Day, Personality Development Programme
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Development Committee	06-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	**27-Sep-2018**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**31-Aug-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Art, Commerce and Science College, Onde, Internal quality Assurance cell (IQAC) 201819 Report on management Information system (MIS). Module I: Some of the important committees such as the IQAC, Research committees and administrative section regularly check the web sites of the parent university, Director of higher education and UGC for being in touch with the current development and the various development schemes. • Notification for Minor and Major research projects are circulated among the departments and the faculties. • The college regularly submits the data to the all India survey on higher Education (AISHE) • Every year the college submits online information to the Department of Higher education and Technical education, Government of Maharashtra, after it is approved in the management meeting. Information System (MIS) Module II: Administration: • The college displays various important notifications and announcements on the college websites i.e. (http://www.ondevikramgadcollege.org) • The college has installed Biometric Attendance system for all staff members. Information System (MIS) Module III: Finance and Accounts: • The stakeholder dealing with the accounts and finance used updated version of Tally ERP by CMS system to maintain its books of account. • RTGs and online transaction are the routine activities. • Salary of staff is managed through online transaction. Module IV: Student Admission and supports: • The college uses MKCl software of University of Mumbai for student's admissions. • Library Manger software is used for**

library automation. Module V:
Examination: • The parent university
has started providing the question
paper online, 90 min. before the
examination.

	Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

For effective implementation of the curriculum, the institution has put forth various action plans with great positivity & deploys it in an effective manner in the following ways: ? Time Table: Time Table of each class is properly framed as per the guidelines of the Board of Studies & University rules by the Time-Table committee & periodically it is monitored for effective implementation. Master time table is also prepared & followed. ? Academic Calendar: 1. Academic calendar is prepared before starting of academic year, which includes all components such as admission, teaching and examination in compliance to the directives of University and UGC of minimum 180 days. Academic programmes are conducted to meet designed academic plan. 2. Academic calendar is followed. 3. Principal, Management and Governing Council are involved in successful implementation of all activities in the college. ? Unit Plan: It is prepared by each faculty member for their regular lectures allotted to them as per rule on regular basis with the help of unit plan. Faculties decide the topics to be covered and the dates of completion of the syllabus as per the lectures allotted to them. The Principal /H.O.D monitor the effective implementation of their unit plan. ? Students' Council: The principal & students council look after the activities undertaken and the periodical meetings are conducted to look into students problems and their resolution. It helps to develop and maintain sound and positive relationship between students & faculties. ? Effectively translating the Curriculum and improving teaching practices 1. Teachers are motivated to go for the research work & training activities to enhance their quality of teaching and to create research environment. 2. Whenever syllabus is changed, University makes available list of reference books which are ordered by the college library. 3. University organizes orientation programmes, Refresher courses to strengthen the teaching staff. Teachers are deputed and are encouraged by the management to attend seminars, conferences, workshops organized by University at state, national and international levels. 4. University supports to strengthen the process of implementation of curriculum by organizing meetings of the teachers for their subjects through Board of Studies and Deans, Syllabus Committees and Examination Cells for issuing guidelines to teaching, learning and assessments. Any loss of time of teaching learning is adequately compensated by the teachers by conducting extra lectures and practicals.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Laboratories Safety and Handling of Laboratory Instruments		03/08/2018	30	Employabilit y	Safety use of instruments

(Basic)				
Handling of Laboratory Instruments Certificate Course. (Advance)	05/12/2018	30	Employabilit y	Safety use of instruments

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**60**	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
English Speaking Course	**07/09/2018**	**23**
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance of the institution. The Principal,

HODs and IQAC discuss freely with the students about their experience regarding the institutional performance. Students are encouraged to give their feedback on different aspects like teachers' performance, curriculum and infrastructure etc. Parents and Employers are also encouraged to give their feedback on curriculum and infrastructure etc. The Feedback Analysis Committee analyses the feedback and submits to the principal for perusal. The issues are sorted out and the initiatives are taken accordingly. The suggestion boxes are accessible in the ladies room and the library in which the student can put their suggestions or issues without hesitation. As per the feedback of the students on the teachers' performance, if necessary, the principal discusses with the concerned teachers for improvement and outcomes. During the second cycle, many initiatives are taken on the basis of the feedback of the students such as providing basic infrastructure facilities in the campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Marathi, English, History, Economics, Geography, Political Science	420	252	252
BCom	Commerce, Accountancy, Economics	360	153	153
BSc	Chemistry, Zoology, Mathematics, Botany, Physics, Environmental Science	360	307	307
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	712	0	16	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

	Resources)				
16	16	2	1	0	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the institution. Teachers are allocated mentorees. They take care of the mentorees regarding their problems and discuss about all round development. Sometimes teachers visit their homes to make inquiry about their difficulties.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
712	15	1:48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	15	10	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. H.M. Pednekar	Principal	Academic Excellence award 2018
2018	Dr. H.M. Pednekar	Principal	Indo-Nepal Ekata award
2018	Dr. H.M. Pednekar	Principal	Adhar Ratna award

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	2A00142	Sem II	13/05/2019	06/06/2019
BA	2A00144	Sem IV	04/05/2019	22/05/2019
BCom	2C00142	Sem II	13/05/2019	06/06/2019
BCom	2C00144	Sem IV	03/05/2019	22/05/2019
BSc	1S00142	Sem II	13/05/2019	10/06/2019
BSc	1S00141	Sem IV	22/05/2019	10/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University of Mumbai is the prime authority to decide on the evaluation process. The Credit Based Grading Systems has been introduced by the University since 2011-2012. At the institution level, meetings of Principal with the faculty members are organized to understand the evaluation process. The examination committee organizes an orientation programme at the beginning of every year to make the teachers aware of the evaluation process and it also disseminates information to those who seek for it. Class teachers also explain the same to the students at the beginning of every academic year. Information about the evaluation process is also made available on the notice board. The examination department conducts sessions, counseling in which information about paper pattern and examination system etc. is given to students. Institution being affiliated to the University of Mumbai is obliged to adhere to the evaluation reforms implemented by the University. Question papers of previous years are provided to the students through the college library. As per the University guidelines, we conduct internal assessment that is the class test, assignment and projects etc. Examination committee is formed at the beginning of every academic year to ensure smooth conducting of the examination process. Meeting of every faculty member with Principal and examination committee helps in understanding of the evaluation process and thereby its implementation at the beginning of the every academic year. The academic calendar is prepared to follow the rule of 180 teaching days and also schedule of examination. This ensures effective implementation of the evaluation reforms. Head of each department is entrusted with the responsibility to monitor and report the same. Apart from this, counselling to final year students is also provided as and when necessary.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to University of Mumbai. The parent university designs the curriculum and it is followed by the college. In the beginning of the each academic year, the IQAC prepares action plan of the academic year. The heads conduct meetings and provide instructions on various aspects related to effective curriculum delivery, syllabus, workload distribution, teaching plan and time-table etc. The college has its own well planned and documented process for effective curriculum delivery. In order to offer quality education and its effective implementation of it, at the beginning of the academic year, academic calendar is prepared by the HODs of various departments, chairpersons of different committees and submitted to the IQAC. Accordingly, the academic calendar is prepared. In this calendar curriculum, sports, cultural activities of college, meetings of various committees, study tours and other related programmes etc. are prepared and implemented them in a better way. The principal monitors the adherence to the academic calendar. Thus with the help of the calendar quality education is provided to the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://ondevikramgadcollege.org/po.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3A00146	BA	T.Y. B.A.	55	12	21.82

2C00146	BCom	T.Y.. B.Com.	43	4	9.30
1S00146	BSc	T.Y.B.Sc.	72	33	45.84

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://ondevikramgadcollege.org/Student%20Satisfactory%20Survey%202018-19%20 Report.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Social Work	Indo-Nepal Ekata	Indo-Nepal Samrasta	25/11/2018	International
Social Work	Adhar Ratna	Tourisum and cultural dept. of Govt. Maharashtra and Adhar India	12/01/2019	State
Teaching Aids	Academic Excellence award 2018	Swayam Siddhi College of Management and Research	05/09/2018	State

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Environmental Science	2	2.9
International	Geography	1	0.98
International	Library	1	0.65
National	History	5	0.65

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	13

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	7	2	16
Presented papers	6	6	2	0
Resource persons	0	1	4	4

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day	NSS	3	70
Tree Plantation and Rally	NSS	3	110
Orientation Programme of Volunteers	NSS	3	125
Swachata Mohim at college campus	NSS	3	90
Swachata Abhiyan at Vikramgad Rural Hospital	NSS	3	115
Anti Plastic Rally and cloth bag distribution at Vikramgad	NSS	3	75
Anti tobacco programme at college	NSS	3	65
Cleanliness drive	NSS	3	78
Library Reading awareness Programme Palghar District	NSS	3	77
NSS day celebration	NSS	3	130
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachata Bharat Mission	NSS	Swachata Abhiyan	2	80
AIDS Awareness	NSS	AIDS Awareness	2	130
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bhiwandi Weavers education societies Samadiya College of Arts and Commerce Bhiwandi	31/08/2018	Education and knowledge transfer	2
Sonopant Dandekar Shikshan Mandali's Sonopant Dandekar College, Palghar	22/12/2018	Education and knowledge transfer	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.85	3.05

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Manager	Partially	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8031	480215	27	8058	8058	488273
Reference Books	2812	417652	60	12225	2872	429877

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	16	1	3	2	2	1	1	2	0
Added	0	0	0	0	0	0	0	0	0
Total	16	1	3	2	2	1	1	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0.95	0.93	2.1	2.05

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has evolved with the policy and mechanism for maximum utilization of physical, academic and support facilities and their maintenance. The systems and procedure followed are as follows. The college provides sports facilities, volley ball ground, Kabbadi ground, Kho-Kho ground, the students are coached and trained at college level. Some of the teachers of our college are well at sports and they train the students. The college has provided the seven laboratories viz. Botany, Chemistry, Zoology, Physics, Environmental Science, Geography and Mathematics. All the laboratories are in good conditions. Beside the regular practicals, the laboratories are also used for lectures in order to promote experimental learning amongst teachers and students. The college has provided the computer laboratory (ICT). Each laboratory is supplied with Fire extinguisher for safety. All the maintenance is done under the supervision of society. The college has 09 classrooms. The peons of the college are assigned the responsibility of cleaning the classrooms. The classrooms are cleaned regularly under supervision of college cleaning committee, NSS and also DLLE departments. The college has the ladies common room with toilet and bathroom. For maintaining the library resources and facilities, the Library Advisory Committee takes efforts. There is a provision of fire extinguisher in the library. The college has appointed attendant and peon to keep the library resources clean and tidy.

http://ondevikramgadcollege.org/Procedures%20and%20Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post Metric Scholarship	483	2475600
b)International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	12/07/2018	210	College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

No Data Entered/Not Applicable !!!
[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	00	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	4	B.Sc.	Chemistry	Sonapant Dandekar College Palghar	M.Sc.

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	College Level	54
Kho-Kho	College Level	56
Vollyball	College Level	40
Kabaddi	Intercollegiate	12
Vollyball	Intercollegiate	9
Tie day	College Level	32
Saree day	College Level	48
Traditional Day	College Level	103
Group Dance	Intercollegiate	10
Solo Dance	Intercollegiate	1

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per rules and regulations of Maharashtra Public university Act. 2016 and the Parent university a representation of students is given in the academic committees of the college. The students represent in the College Development Committee and IQAC etc. As the representatives of the students, they discuss the problems regarding their education. Their problems are considered making the policy.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practice I: Submission of proposal for ISO certification. In the beginning of the academic year 2018-19, the IQAC suggested to prepare the proposal for ISO certification. The principal Dr. H. M. Pednekar held a meeting and formed a committee of IQAC Co-ordinator, Dr.Sayyed Junmed A., and members Dr. Patil Chetana Y., Prof. Bansode Bhimrao S. for this purpose. A committee prepared the proposal in consultation with the principal. The IQAC submitted the proposal to the concerned department. The college received ISO certificate ISO-9001:2015. Practice II: Organisation of social activity. The NSS department submitted the proposal of social activity called Anti-plastic Rally and Cloth Bag Distribution to be held at Vikramgad to the Principal and IQAC. The IQAC approved the proposal. Dr. C. S. Gaikwad and Dr. B. B. Pandagale took care of this program as the NSS program officers. They have conducted meeting with the volunteers and prepared cloth bags. They held this programme in Vikramgad city on 28/08/2018. 75 volunteers participated in this programme and distributed near about 500 homemade cloth bags among the peoples at Vikramgad.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Research Development committee has been formed to review the research undertaken by the teachers in college. This committee endeavours to imbibe the research temper among the faculties and students. The committee encourages students to participate in research activities also
Library, ICT and Physical Infrastructure / Instrumentation	The college makes use of the physical infrastructures, library and ICT as much possible as it can. The college also maintains them. Fire extinguisher in each laboratory is installed for safety. To take care of the library, the college has library advisory committee
Human Resource Management	Human Resources required for teaching and non teaching purposes are fulfilled as per the rules and regulations of Government of Maharashtra and UGC.
Industry Interaction / Collaboration	For promotion of research and teaching learning process, the college has established collaboration with other colleges.
Admission of Students	Admission is done as per the online process by the parent university itself.
Curriculum Development	The college is affiliated to University of Mumbai. The parent university frames the curriculum and it is followed by the college. The college takes feedback on curriculum by the students, parents and teachers. Feedback is sincerely considered and initiatives are taken accordingly. We have value added courses. The respective departments design their own syllabus.
Teaching and Learning	For teaching and learning, we use the methods like interactive lecture, participative learning, project based learning, ICT learning and problem solving etc.
Examination and Evaluation	The examinations of both semesters are conducted by the parent university. As per the curriculum the college conducts internal assessment. Moreover, Examination committee has been formed in the college to take care of

	examinations and evaluation in accordance with the rules and regulations. The directions laid down by the Maharashtra Government and the university from time to time are strictly followed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The website committee and administrative office regularly check the web sites of the parent university, Director of Higher Education, NAAC and UGC for being in touch with current development. The Notifications available on the various web sites are circulated among the staff. The college regularly submits the data to the All India Survey on Higher Education (AISHE). The college regularly submits online information to the department of Higher Education and Technical Education and Government of Maharashtra. It is done through Management Information System (MIS).
Administration	The college displays various important notifications and announcements on the college websites i.e. (http://www.ondevikramgadcollege.org). The college installed Biometric Attendance system for all staff members.
Finance and Accounts	The stakeholder dealing with the accounts and finance used updated version of Tally ERP by CMS system to maintain its books of account. RTGs and online transaction are the routine activities. The funds from various agencies and salary of staff are managed through online transaction procedure.
Student Admission and Support	The college uses MKCl software of University of Mumbai for students' admissions. Library Management software used for library automation
Examination	The parent University sends the mark sheet of Third year B.A./B.Com./ B.Sc. The college prepares the mark sheet of first second year B.A./B.Com./ B.Sc. from outsources.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

workshop attended for which financial support provided	professional body for which membership fee is provided	

No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

No Data Entered/Not Applicable !!!

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The college provides Medical leave, Maternity/Paternity leaves and special leaves and also provides medical reimbursement. After the award of M.Phil., Ph.D. and other social awards the college felicitates the teachers. Salary certificates are issued to the teaching staff.	The college provides Medical leave, Maternity/Paternity leaves and special leaves and also provides medical reimbursement. Those who receive social awards are also felicitated. Stress management program is conducted. Salary certificates are issued to the non teaching staff.	The college provides all kinds of scholarships such as GOI, Minority and state level scholarships etc. The college provides free coaching for MPSC/UPSC and other competitive examinations. The college also provides different kinds of certificate courses free of cost.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited regularly by appointed CA Bhagwan Patil. Internal audit is done by the college from the C.A. External audit is done by the government of Maharashtra. Objections, if any, are settled by

discussing in the meeting of LMC/CDC and Governing Body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college takes feedback from the Parents.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Motivated teachers to write research papers, Chapter in Books and Books etc. 2. Faculty attended more seminars/conferences/workshops. 3. Encouraged teaching staff to make maximum use of ICT tools.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Anti Plastic Rally and Cloth Bag Distribution at Vikramgad	28/08/2018	28/08/2018	28/08/2018	75
2018	Swachata Abhiyan at Vikramgad Rural Hospital	28/08/2018	28/08/2018	28/08/2018	155
2018	Certificate course in	07/09/2018	07/09/2018	01/03/2019	23

	English Speaking				
2018	Palghar District Library Reading awareness Programme	27/09/2018	27/09/2018	27/09/2018	77
2018	Blood Donation Camp	22/10/2018	22/10/2018	22/10/2018	33
2019	Personality Development Programme	05/01/2019	05/01/2019	05/01/2019	45
2019	Workshop on National Voter Day	25/01/2019	25/01/2019	25/01/2019	90

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Voter Literacy Programme	06/11/2018	06/11/2018	75	50
Special Camp at Kawale Village	16/12/2018	23/12/2018	20	19
Sanvidhan Din	26/11/2018	26/12/2019	50	40
Personality Development Programme	05/01/2019	05/01/2019	30	15
Traditional day	08/01/2019	08/01/2019	55	48
Sports events	11/01/2019	12/01/2019	105	92
Van Bhojan – Sajan Dam	23/01/2019	23/01/2019	35	16
Workshop on National Voter Day	25/01/2019	25/01/2019	45	40
Judo –karate training	30/01/2019	30/01/2019	25	30
Study Tour at Kanyakumari	21/02/2019	28/02/2019	36	4
Study Tours -Sinhagad Fort	25/02/2019	25/02/2019	45	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	3
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	5	3	31/07/2018	01	Tree Plantation Rally at Vikramgad	Environmental Awareness	117
2018	5	3	20/08/2018	01	Cleanness Programme	Awareness of sanitation	81
2018	5	3	25/08/2018	01	Anti Tobacco Programme at College	Awareness about health	69
2018	5	3	28/08/2018	01	Swachata Abhiyan at Vikramgad Rurral Hospital	Swachya Bharath Abhiyan	115
2018	5	3	28/08/2018	01	Anti Plastic Rally and Cloth Bag Distribution at Vikramgad	Awareness about sustainable Environment	80
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct Handbook	18/06/2018	Code of conduct handbook is published. Copy of it is kept in library, principal office and administrative office.

All the staff members read the book and they have taken the copy of their concern page. According to it, dress code is followed by all the staff members of the college. Principal, teaching staff, non-teaching staff and students follow the rules and regulation given in the Code of conduct handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	200
Maharashtra Day	01/05/2019	01/05/2019	30
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Rain Water Harvesting is made near open stage. It is very useful to increase the groundwater level. Due to it the bore well of the college has ample water throughout the year. 2) Planted the saplings of medicinal plants in the botanical garden of the college. 3) Dig up the compost pits behind the Botany and Zoology Department of the college. 4) The college campus was made plastic free zone. 5) Flower plants and plants with colourful leaves have been planted in the college premises.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No.1:- Green, Sustainable Clean Environment ? Goal 1. To conserve the global environment and achieve a sustainable society 2. To contribute towards increasing forest and tree cover 3. To increase energy efficiency in our institution 4. To train the students and increase their responsibility towards society by creating awareness for environment 5.To develop and disseminate for environment materials protection in self-learning format to all sections of the society ? Context It is essential to make human civilization sustainable on the finite resources that are available. It is our foremost duty to protect the environment. Unless and until awareness is created among the young generation to protect and save environment, corrective measures cannot be initiated. The main issue is to create awareness about conservation of energy, environmental issues, water conservation, rain water harvesting and pollution awareness, awareness drive for dry and wet waste which helps in proper disposal waste. This effort has helped us to spark the light in the minds of the students to do something for saving the environment. Making them aware about how to conserve and preserve nature which is possible as well as important. ? Implementation 1. Around 1000 saplings have been planted in the college premises and nearby areas. 2. Fresh water is used only for drinking purpose. Rain water harvesting is in the college campus. 3. Our college is located in the tribal area. It faces electricity crisis. To meet the energy crises college has installed generator and inverters. College has taken various initiatives for creating awareness regarding environment in society such as taking out rallies relating to saving environment, by preparing banners and slogans. 4.

Saplings have been distributed to members in society on a large scale. It has taken place successfully to inculcate tree plantation habit. Seminar has been organised to create awareness among students. 5. Our institution has been successful in making the college premise "Plastic free zone." ? Problems Encountered And Resources Required Our college is in tribal area. It is far from the main stream of the city, so we faced some of the problems i.e. we didn't get the resources in time due to the lack of transportation facilities. Due to the ignorance of the people, it is very difficult to convince the people about any awareness programme. Many times, we cannot afford installation of sprinklers irrigation unit and to make the cement concrete fence around the college boundary for protecting the saplings etc. People in surrounding area are illiterate and superstitious. Because of it, it is very difficult to convince them about any environment awareness. ? Evidence of Success. Various departments of our college conducted many activities. With these activities our students are aware about various things that are beneficial to the protection of the environment. We make aware our students about the methods of waste disposal, so they are well trained for separating wet and dry garbage. Students are practising this activity in the college as well as their own homes and in their villages. Students are participating in tree plantation on their own due to the encouragement given by nature club and National Service Scheme. Students are aware of electricity conservation. As a result, students themselves switched off the bulbs and fans when they are not in use. Every year students of our college through N. S. S. arrange cleanliness drive in the college campus itself and in the surrounding villages. i.e. Onde Zadpoli. Best Practice No. 2: Use of Innovative Teaching Aid for Creating Interest in Teaching- Learning process ? Goal: 1. To prepare scientific equipments/projects related to school level science syllabus 2. To use waste, discarded material for the preparation of these scientific equipments. i.e. to reuse and recycle resources 3. To provide scientific equipments and to set up labs at the Ashram schools in the tribal areas. 4. Use of innovative teaching aids for creating interest in Teaching learning Process. ? Context: United Nations had published excellent book for teaching science, 'A source Book for Science Teaching' in the year 1971. Originally this book was published after the second World War in U.K. It was translated into more than 27 languages in the world and had many revised editions. This book contains about 300 science projects related to Physics, Chemistry, Biology, Geology, Geography and Meteorology etc. This book provides guidelines to the students and teachers to prepare science projects. ? Implementation: 1. All students were requested to bring a biotic waste material and material obtained from industries to the college. 2. This material was classified in terms of cans, bottles, hardware and wood etc. 3. Training to use basic hand tools and power tools is given to the students and teachers. 4. Students learned basic skills and scientific principles while preparing these projects. 5. Readymade projects and equipments for science experiments were given to the schools in the tribal area. ? Problems encountered and Resource Required: 1. All requirements regarding raw material required for this project cannot be fulfilled by using waste material and hence few items were purchased from the market. 2. Availability of suitable time for students and teachers for preparation of scientific equipments is required. ? Required resources: 1. Enough raw material waste products for the project. 2. Basic hand and power tools. 3. Enough space with electrical connection for this project. ? Evidence of Success : 1. Scientific equipment and material required to perform science experiments were prepared by the college students. They become expert in using hand and power tools. 2. The prepared material was distributed to various schools in the tribal area and special training was also given for using this material. 3. Waste material was recycled and reused in this process.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is "to provide value-based quality education to children of predominantly tribal area by providing access of higher education and bring them out from the lowest economic strata into the mainstream by way of their overall development and economic upliftment". Our mission is to inculcate human values and socially responsible citizens, self, reliance and supportive to their families resulting into area development. According to our vision and mission, we are trying to inculcate the social values among the students. Students are trained to prepare various types of innovative teaching aids. Training regarding this is provided to the students. Under the guidance of teachers, students prepare innovative teaching aids which are used for the class room teaching, conducting tests, creating scientific temper and social awareness among different areas as well as schools. Students are also involved in the preparation of posters related to various environmental and social issues. Training regarding this is provided to the students to prepare posters which are used at different occasions. Similarly students are provided technical teaching. i.e. use of hand and power tools. By using waste materials, they prepare science projects and scientific equipments. They take these equipments to the nearby schools and explain scientific concepts to the Adivasi students. This programme has become very successful as school students enjoy these sessions very much. Students are not afraid of asking their doubts and questions etc. to the college students. College students get confidence as well as their scientific concepts become perfect. These equipments are donated to the schools as per their requirements.

Provide the weblink of the institution

http://ondevikramgadcollege.org/Institutional%20Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

• To organize National Level Conference/Seminars/Workshops • To construct the base for new building for college • To develop all the departments with well equipped facilities • To introduce the new certificate courses like personality development and certificate courses etc • To increase the number of computers in I.C.T. room •To install air conditioners in the Seminar hall and Principal office •To make the office paperless •To increase the number of books, magazines and reference books in the library •To start the N.C.C. •To start the Prabhodhan Granthalaya (Library) at Kawale village •To organize the cleanliness campaign in our college as well as nearby villages • To develop smart class room • To plant the trees and take care of them for the sustainable environment • To start the coerces sponsored by state and central government